

Commissioner of Political Practices
1209 Eighth Avenue
Post Office Box 202401
Helena, MT 59620-2401
Phone: 406-444-2942
Fax : 406-444-1643
www.politicalpractices.mt.gov

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2021 MAY 19 P 4:18

HAND DELIVERED

POLITICAL PRACTICES

SIGNED/NOTARIZED

Campaign Finance and Practices

Complaint Form (08/17)

Type or print in ink all information on this form except for verification signature

Person bringing complaint (Complainant):

Complete Name

Daryl Rutherford

Complete Mailing Address

3420 Byron Road

Helena MT 59602

Phone Numbers:

Work

Home

406-437-3905

Person or organization against whom complaint is brought (Respondent):

Complete Name

Janet Armstrong

Complete Mailing Address

511 Hillsdale Street

Helena MT 59601

Phone Numbers:

Work

Home

406-449-6167

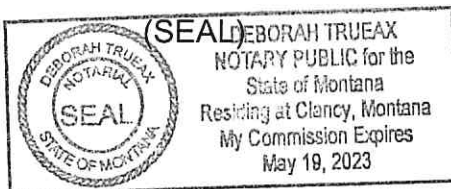
Please complete the second page of this form and describe in detail the facts of the alleged violation.

Verification by oath or affirmation

State of Montana, County of Lewis & Clark

I, Daryl Rutherford, being duly sworn, state that the information in this Complaint is complete, true, and correct, to the best of my knowledge and belief.

Signature of Complainant



Subscribed and sworn to before me this 18th day of MAY, 2021.

Deborah Trueax

Notary Public

My Commission Expires: May 19, 2023

Statement of facts:

Describe in detail the alleged violation(s) and cite the statute or statutes you believe have been violated. Please attach copies of documentary evidence to support the facts alleged in your statement.

If the space provided below is insufficient, you may attach additional pages as necessary.

I would like to file a complaint against a candidate, Janet Armstrong, for the Helena School Board Trustee District 1 race. Her campaign finance reports for the race are incomplete, incorrect, and may include fraud, as well as having a possible Corporate donation.

1. Regarding C5 report: It shows an expenditure of \$1,720 for newspaper ads. This is confusing. Did she loan her campaign that amount, or did she buy the ads? It appears that she bought the ads personally and if this is the case, she should have listed them as an individual contribution to her campaign according to 13-1-101 (9), MCA. It is only shown as a loan and a debt.
2. Yard signs do not show who they are "Paid for by" printed on the signs, and she listed them as an "In Kind donation." Ms. Armstrong then shows that they are from Signs Now, in Helena, Montana, for a value of \$320 for 40 signs. There are 2 other candidates who were quoted a price from the same vendor, for the same size signs, at \$10 per sign, plus \$2 for each stand. She is either under-reporting, or accepting donations from a Corporate entity. She does not clarify if she bought the signs and donated them to her campaign, or if her campaign bought them. Either there is an Individual Contribution by her, or an expenditure report needs to be done. The signs are not a loan.
3. Ms. Armstrong has not given accreditation or expenditures for the design of her ads for the Independent Record.
4. On Facebook, there is no reporting or accreditation for the branded content for Ms. Armstrong's campaign.
5. There is no attribution for Ms. Armstrong's photography, either in her photo for the newspaper, or on any photos posted on Facebook. If a photographer was used, there is no donation or expense listed.
6. Ms. Armstrong filed her paperwork with the Lewis and Clark County Elections Office on March 16, 2021, however she did not file with the Commissioner of Political Practices until April 2. According to the Commissioner of Political Practices information, a candidate is required to file a C-1A, Statement of Candidate form for School Trustee Candidates, within 5 days of filing with the County Elections Office. It appears that Ms. Armstrong filed with the Commissioner of Political Practices 13 business days after filing with the Lewis and Clark County Elections Office.

This is a formal complaint against Ms. Armstrong's campaign because she was not forthcoming, and lacked transparency throughout the total length of her campaign. Overall, her reports are incorrect, misleading, and possibly fraudulent.

Complaints must be:

- signed
- notarized
- delivered in person or by mail.

Candidate Campaign Finance Report (C-5)

Candidate Information

Date Filed: 04/02/2021

D1 Received Date:

C118 Received Date:

Armstrong, Janet
511 Hillside Street, Helena, MT 59601

Resident County: Lewis & Clark
(406) 449-6167
armstrong5@bresnan.net

Treasurer:
Meyer, Keith
1408 Highland St Helena, MT 59601

Amended Filing for: 04/02/2021 - 04/14/2021

Report Type: Initial

Receive and File Date: 04/22/2021

Report Status: Amended

Amended Date: 05/12/2021

Election Year: 2021

Office Sought: School Trustee

Political Party: Independent

Candidate Type: School

Candidate Status: Amended

Bank Information:

wells fargo

350 N Last Chance Gulch Helena, MT 59601

Summary Report

Cash Summary: Money Received and Spent

		Primary	General
1. Cash in Bank - Balance from previous report		\$0.00	\$0.00
2. Receipts - Total Received and deposited this period	+	<u>\$0.00</u>	<u>\$0.00</u>
	Subtotal	\$0.00	\$0.00
3. Expenditures - Total paid out this period	-	<u>\$0.00</u>	<u>\$0.00</u>
4. Cash in Bank - Ending Balance this report		\$0.00	\$0.00

Candidate Contributions

No entries found.

Loans

Entity	Employer	Election	Date	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Armstrong, Janet 511 Hillside Street, Helena, MT 59601	RETAIL TJ Maxx	General	04/14/2021	Lee MT Newspaper, 2 endorsement ads run 4/18/21, 4/25/21-list of endorsing individuals	\$1,720.00	\$0.00	\$0.00(P) \$1,720.00(G)

Fundraisers

No entries found.

Refunds, Etc ...

No entries found.

Committee Contributions

No entries found.

[Individual Contributors \(Total Contributions < \\$35: \\$0.00\) \(Primary Contributions < \\$35: \\$0.00\) \(General Contributions < \\$35: \\$0.00\)](#)

No entries found.

[Expenditures](#)

No entries found.

[Debts](#)

Entity	Electio n	Type	Purpose	Electio neerin g Comm unicati on	Platform	Quanti ty	Subject Matter	Date	Debt Amount	Balance Due
Armstrong, Janet 511 Hillside Street, Helena, M T 59601	Genera l	Loan	Lee MT Newsp aper, 2 endorse ment ads run 4/ 18/21, 4/25/21- list of endorsin g individuals	No				04/14/2021	\$1,720.00	\$1,720.00

[Payments Only](#)

No entries found.

[Attachments](#)

No entries found.

Candidate Campaign Finance Report (C-7)

Candidate Information

Date Filed: 04/02/2021

D1 Received Date:

C118 Received Date:

Armstrong, Janet
511 Hillsdale Street, Helena, MT 59601

Resident County: Lewis & Clark
(406) 449-6167
armstrong5@bresnan.net

Treasurer:
Meyer, Keith
1408 Highland St Helena, MT 59601

Original Filing for: 04/19/2021 - 04/21/2021

Report Type: Initial

Receive and File Date: 04/22/2021

Report Status: Filed

Election Year: 2021

Office Sought: School Trustee
Political Party: Independent

Candidate Type: School
Candidate Status: Amended

Bank Information:
wells fargo
350 N Last Chance Gulch Helena, MT 59601

Candidate Contributions

No entries found.

Loans

Entity	Employer	Election	Date	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Armstrong, Janet 511 Hillsdale Street, Helena, MT 59601	Retail Tjx	General	04/19/2021	Signs Now, 40 campaign yard signs	\$320.00	\$0.00	\$0.00(P) \$2,040.00(G)

Fundraisers

No entries found.

Refunds, Etc ...

No entries found.

Committee Contributions

No entries found.

Individual Contributors (Total Contributions < \$35: \$0.00) (Primary Contributions < \$35: \$0.00) (General Contributions < \$35: \$0.00)

Entity	Employer	Election	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Adamek, Marika 5080 Smallwood Court, HELENA, MT 59601	Administration Helena College UM	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)

Entity	Employer	Election	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Bennett, Sue PO Box 284, Helena, MT 59624	Retired	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Berg, Sara S 1330 Flowerree St, He lena, MT 59601	Attorney BKBH Attorneys	General		\$0.00	\$50.00	\$0.00(P) \$50.00(G)
Brown, Shannon 816 Harrison Ave, Hel ena, MT 59601	Homemaker	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Cordingley, Christoph er 700 Iowa St, Helena, MT 59601	Consultant Civitas Public Affairs	General		\$0.00	\$75.00	\$0.00(P) \$75.00(G)
Cordingley, Kristin 700 Iowa St, Helena, MT 59601	Government Affairs M anager DropBox	General		\$0.00	\$75.00	\$0.00(P) \$75.00(G)
Cordingley, Lisa C 428 S Cooke St, Helen a, MT 59601	Execcutive Director HEF	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Cordingley, Thomas 428 S Cooke St, Helen a, MT 59601	Retired	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Franklin, Eve B 930 Flowerree St., Hel ena, MT 59601	RN Self-Employed	General		\$0.00	\$75.00	\$0.00(P) \$75.00(G)
Funk, Martha 825 8th Ave, Helena, MT 59601	Retired	General		\$0.00	\$100.00	\$0.00(P) \$100.00(G)
Hanson, Maria 2006 Switchgrass Cou rt, Hele, MT 59601	Homemaker	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Harris, Barbara 712 Touchstone Dr, He lena, MT 59601	Retired	General		\$0.00	\$50.00	\$0.00(P) \$50.00(G)
Keane, Kiely 615 Henderson, Helen a, MT 59601	Attorney Crowley Fleck	General		\$0.00	\$100.00	\$0.00(P) \$100.00(G)
Kimmell, Thomas A 930 Flowerree St , Hel ena, MT 59601	Retired	General		\$0.00	\$50.00	\$0.00(P) \$50.00(G)
Michelotti, Lori 343 Clarke St, Helena, MT 59601	Homemaker	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Muszkiewicz, Luke 18 N Benton Ave, Hel ena, MT 59601	SOFTWARE ENGIN EER ANDERSON ZUERM UHLEN	General		\$0.00	\$100.00	\$0.00(P) \$100.00(G)
Shropshire, Audra 7 Washington Pl, Hele na, MT 59601	Teacher Our Redeemer Luthera n Preschool	General		\$0.00	\$100.00	\$0.00(P) \$100.00(G)
Sullivan, Peter W 712 Touchstone, Helen a, MT 59602	Retired	General		\$0.00	\$100.00	\$0.00(P) \$100.00(G)
Sullivan, Sarah B 824 Holter St, Helena, MT 59601	Public Relations Sullivan Group	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Tupper, Heather 2011 Trillium Loop, H elena, MT 59601	Aviation Alaska Airlines	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)
Williams, Marci S 740 S Rodney St, Hele na, MT 59601	Homemaker	General		\$0.00	\$50.00	\$0.00(P) \$50.00(G)

Candidate Campaign Finance Report (C-7)

Candidate Information

Date Filed: 04/02/2021

D1 Received Date:

C118 Received Date:

Armstrong, Janet
511 Hillsdale Street, Helena, MT 59601

Resident County: Lewis & Clark
(406) 449-6167
armstrong5@bresnan.net

Treasurer:
Meyer, Keith
1408 Highland St Helena, MT 59601

Original Filing for: 04/22/2021 - 04/22/2021

Report Type: Initial

Receive and File Date: 04/23/2021

Report Status: Filed

Election Year: 2021

Office Sought: School Trustee

Political Party: Independent

Candidate Type: School

Candidate Status: Amended

Bank Information:

wells fargo

350 N Last Chance Gulch Helena, MT 59601

Candidate Contributions

No entries found.

Loans

No entries found.

Fundraisers

No entries found.

Refunds, Etc ...

No entries found.

Committee Contributions

No entries found.

[Individual Contributors \(Total Contributions < \\$35: \\$0.00\) \(Primary Contributions < \\$35: \\$0.00\) \(General Contributions < \\$35: \\$0.00\)](#)

Entity	Employer	Election	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Leas, Melinda 1130 Stuart St, Helena, MT 59601	Fitness Professional Fit Form Studio	General		\$0.00	\$75.00	\$0.00(P) \$75.00(G)

Candidate Campaign Finance Report (C-7)

Candidate Information

Date Filed: 04/02/2021

D1 Received Date:

C118 Received Date:

Armstrong, Janet
511 Hillsdale Street, Helena, MT 59601

Resident County: Lewis & Clark
(406) 449-6167
armstrong5@bresnan.net

Treasurer:
Meyer, Keith
1408 Highland St Helena, MT 59601

Original Filing for: 04/24/2021 - 04/26/2021

Report Type: Initial

Receive and File Date: 05/12/2021

Report Status: Filed

Election Year: 2021

Office Sought: School Trustee

Political Party: Independent

Candidate Type: School

Candidate Status: Amended

Bank Information:

wells fargo

350 N Last Chance Gulch Helena, MT 59601

Candidate Contributions

No entries found.

Loans

No entries found.

Fundraisers

No entries found.

Refunds, Etc ...

No entries found.

Committee Contributions

No entries found.

Individual Contributors (Total Contributions < \$35: \$0.00) (Primary Contributions < \$35: \$0.00) (General Contributions < \$35: \$0.00)

Entity	Employer	Election	In-Kind Description	In-Kind Value	Cash/Check Amount	Total to Date
Goldes, Libby 704 Stuart St., Helena, MT 59601	Homemaker self	General		\$0.00	\$180.00	\$0.00(P) \$180.00(G)

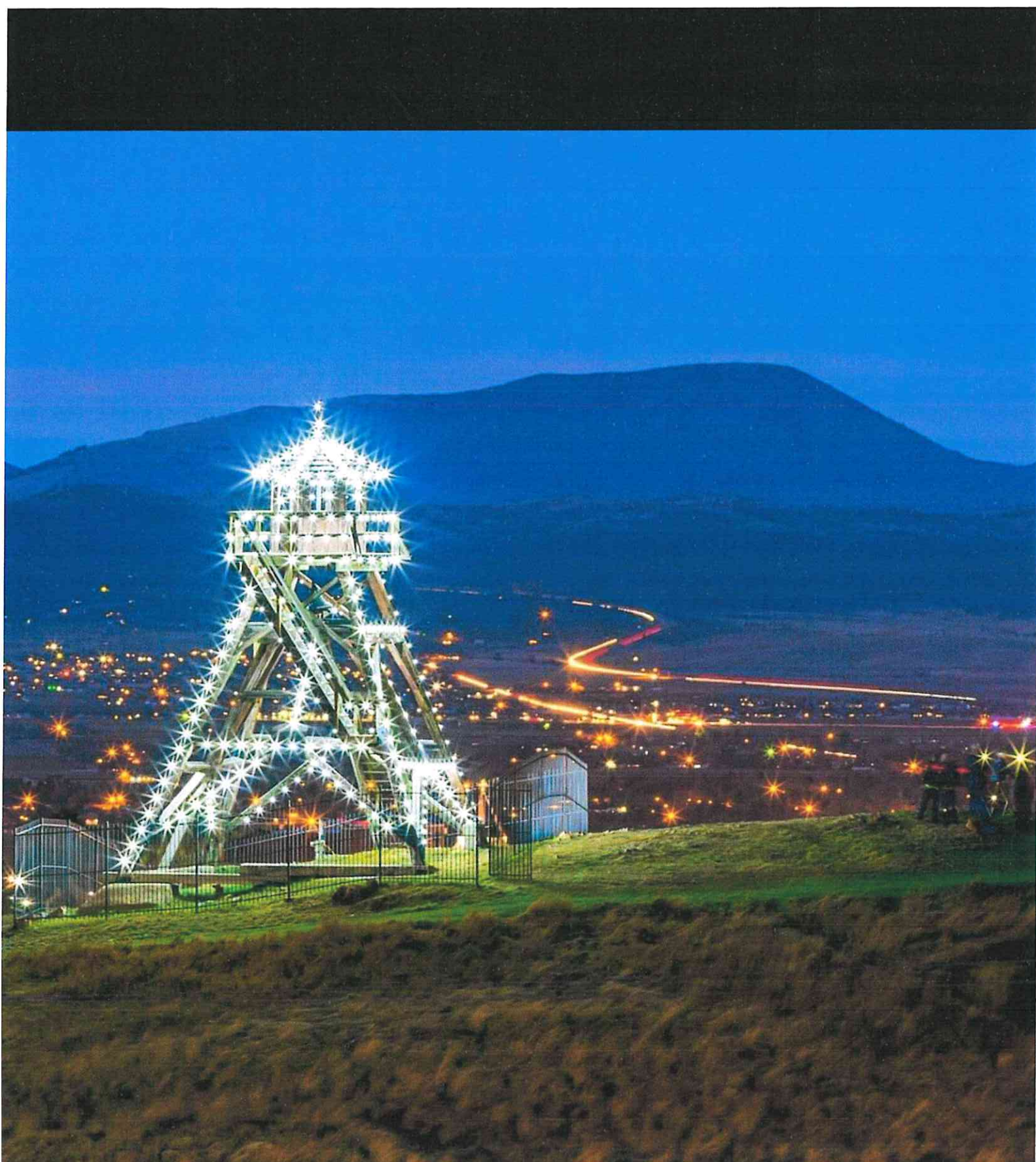
JANET *FOR HELENA*
SCHOOL BOARD
ARMSTRONG



STRONG SCHOOLS
STRONG COMMUNITY

Armstrong for Helena Schools

APR 10 AT 11:05 AM



Armstrong for Helena Schools

APR 10 AT 11:07 AM



**WORKING TOGETHER
BUILDING OUR FUTURE**

JANET FOR HELENA
SCHOOL BOARD
ARMSTRONG



Like



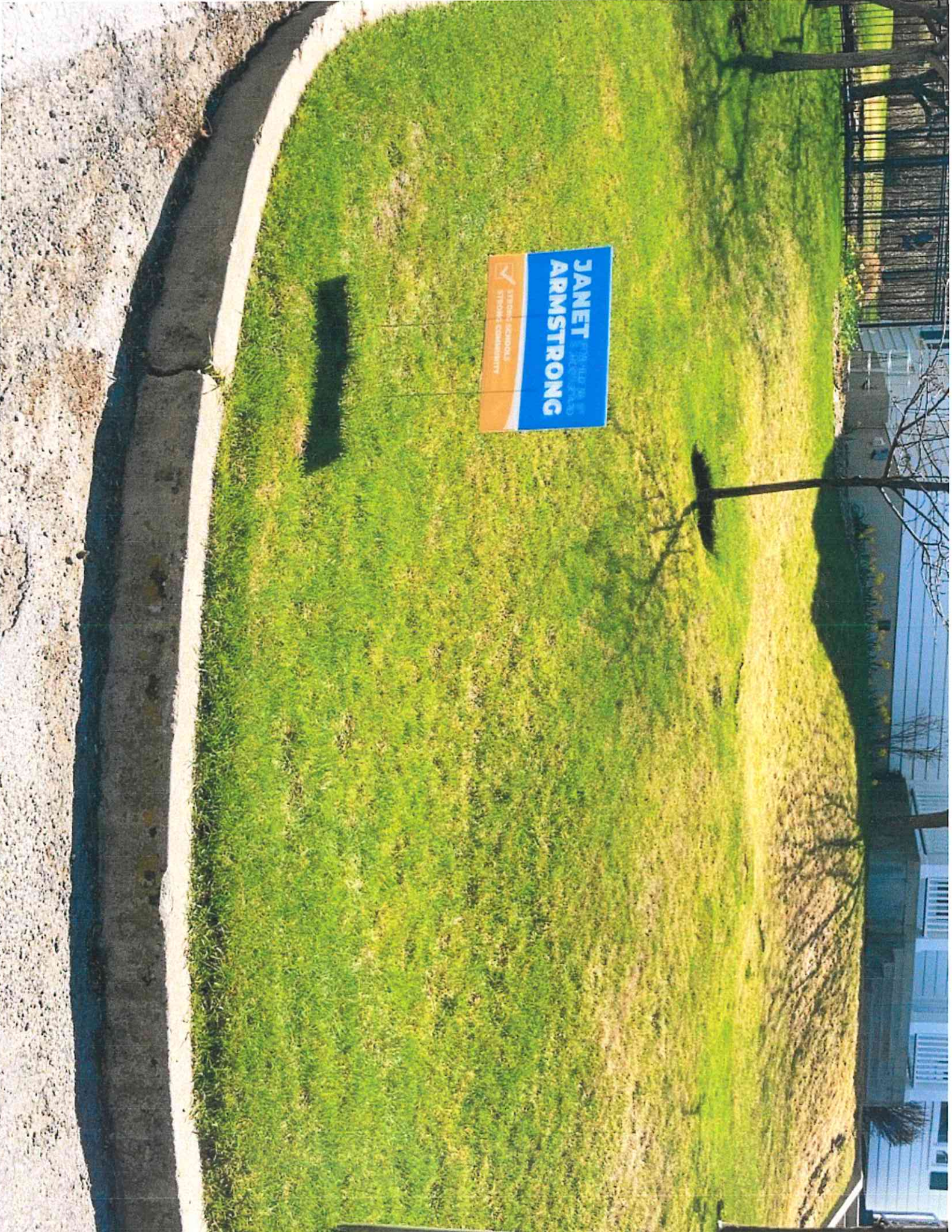
Comment



Share



JANET ARMSTRONG
STUDENT COUNCIL
STUDENT COMMUNITY





Facebook interaction elements including a plus sign, comment, share, and notification icons at the top right. Below these is the profile picture and name "Armstrong for Helena Schools" with the timestamp "May 1 at 9:36 AM" and a location pin icon. A horizontal line separates this from the interaction options: "Like", "Comment", "Share", and a dropdown arrow. Below that is a "Comment as Maggie'..." option with icons for emojis, photos, videos, and GIFs.

Armstrong f
April 10 · 🌐

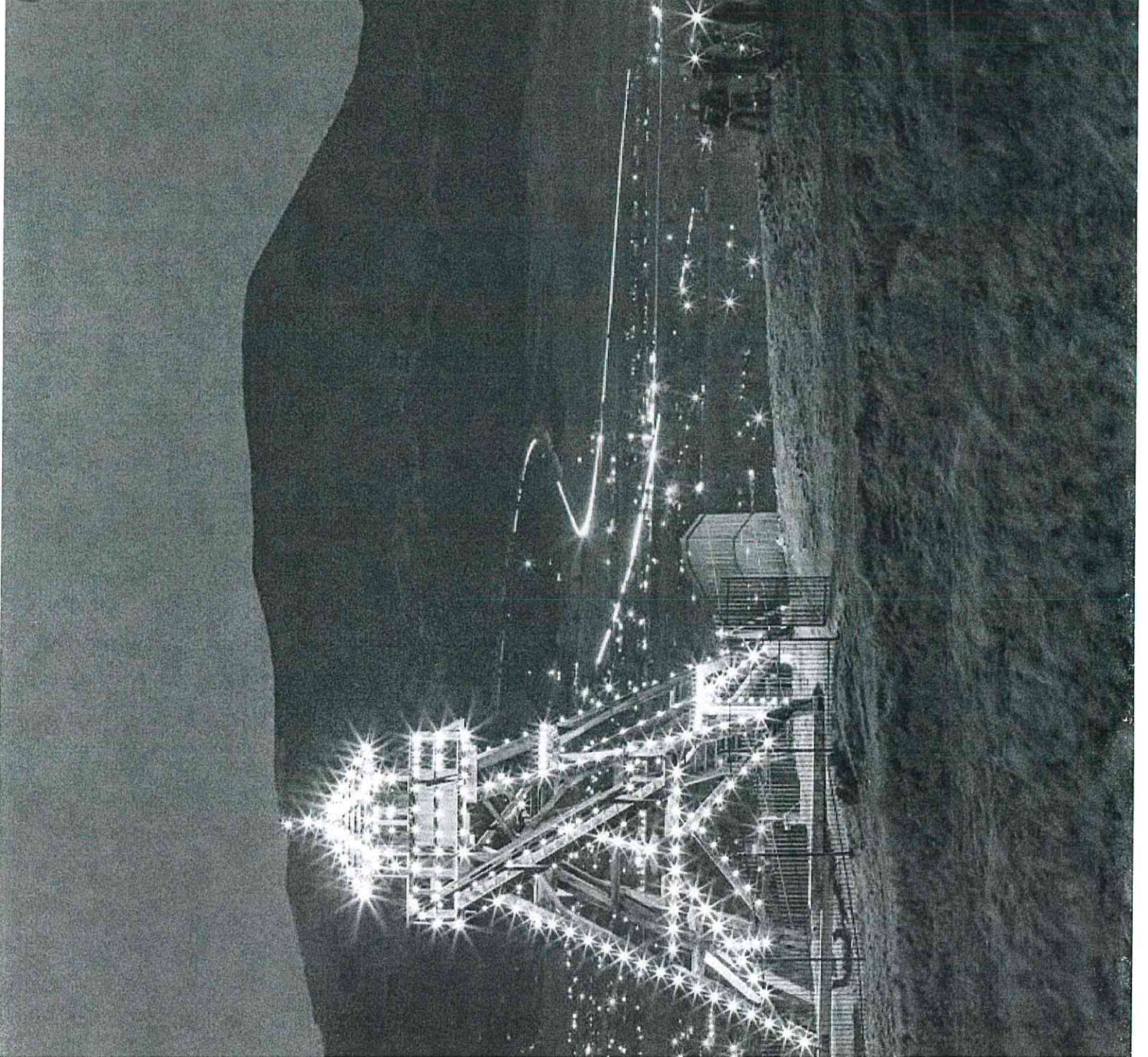


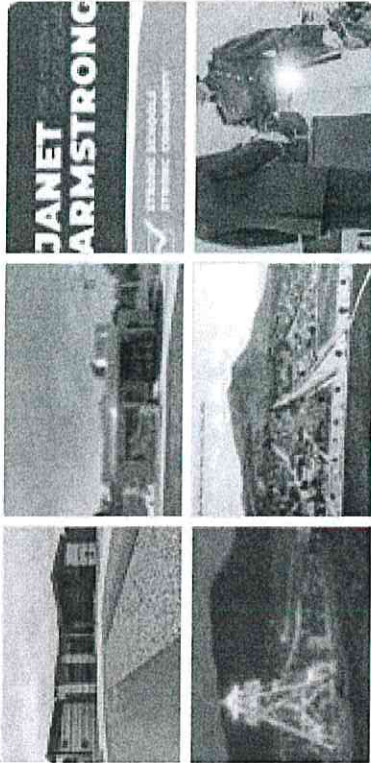
👤 2

👍 Like



Comment a:





Page Transparency

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Facebook is showing information to help you better understand the purpose of a Page. See actions taken by the people who manage and post content.

Page created - April 10, 2021

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Armstrong for Helena Schools

April 19 at 5:17 PM · 🌐

So thankful! I deeply appreciate all the support. Please share and VOTE!

JANET ARMSTRONG

 STRONG SCHOOLS. STRONG COMMUNITY

Please join us in voting for Janet Armstrong! The right choice for our kids! Endorsed by:

- | | | |
|--------------------|------------------------|-----------------------|
| Andy Adamek | John Micheliotti | Nancy Robinson |
| Ann Walckman | John Tupper | Norma Tirrell |
| Anne Bartsch | Kate Meyer | Penny Corpis |
| Audra Shropshire | Katy Wright | Pete Hanson |
| Barb Harris | Keith Meyer | Peter Sullivan |
| Chris Christensen | Kendra Ness | Rick Hays |
| Collette Strizich | Kiely Keane | Ron Lukenbill |
| Dana Toole | Kristin Connolly | Sam Sullivan |
| Dan Sullivan | Laura Hollen | Sara Berg |
| Dave Hollen | LeAnn Berry | Sarah Sullivan |
| Ellen Feaver | Lisa Cordingley | Sean Connolly |
| Eric Feaver | Lori Micheliotti | Shannon Brown |
| Erk Brown | Luke Maszkewicz | Shannon Thomas |
| Hamek Singh | Lynn Bubb | Stan Kaleczyc |
| Heather Tupper | Marci Williams | Stefan Wall |
| Heidi Tussing | Marla Hanson | Sue Bennett |
| Holly Kaleczyc | Marianne Adams | Susan Soule |
| Ishidar Kaur | Marla Adamek | Tess Augustine |
| Jack Copps | Marta Bertoglio | Tom Cordingley |
| Jane Hays | Melinda Leas | Tom Strizich |
| Jennifer McKee | Melinda White | Tony Jewett |
| Jenny Moore | Mick Robinson | Zoe Brown |
| Jim Thomas | Mike Palcisko | |
| Joan Miles | Moffie Funk | |

JANET ARMSTRONG



**STRONG SCHOOLS
STRONG COMMUNITY**

Please join us in voting for Janet Armstrong! The right choice for our kids! Endorsed by:

- | | | |
|--------------------------|------------------------|-----------------------|
| Andy Adamek | John Michelotti | Nancy Robinson |
| Ann Waickman | John Tupper | Norma Tirrell |
| Anne Bartsch | Katie Meyer | Penny Copps |
| Audra Shropshire | Katy Wright | Pete Hanson |
| Barb Harris | Keith Meyer | Peter Sullivan |
| Chris Christensen | Kendra Ness | Rick Hays |
| Collette Strizich | Kiely Keane | Ron Lukenbill |
| Dana Toole | Kristin Connolly | Sam Sullivan |
| Dan Sullivan | Laura Holien | Sara Berg |
| Dave Holien | LeAnn Berry | Sarah Sullivan |
| Ellen Feaver | Lisa Cordingley | Sean Connolly |
| Eric Feaver | Lori Michelotti | Shannon Brown |
| Erik Brown | Luke Muszkiewicz | Shannon Thomas |
| Harneek Singh | Lynn Bubb | Stan Kaleczyc |
| Heather Tupper | Marci Williams | Stefan Wall |
| Heidi Tussing | Maria Hanson | Sue Bennett |
| Holly Kaleczyc | Marianne Adams | Susan Soule |
| Ishindar Kaur | Marika Adamek | Tess Augustine |
| Jack Copps | Marta Bertoglio | Tom Cordingley |
| Jane Hays | Melinda Leas | Tom Strizich |
| Jennifer McKee | Melinda White | Tony Jewett |
| Jenny Moore | Mick Robinson | Zoe Brown |
| Jim Thomas | Mike Palcisko | |
| Joan Miles | Moffie Funk | |

- Dashboard
- Candidate
- Committee
- State of Montana

Welcome

Campaign Registration View

Statement of Candidate (C1 or C1-A)

Candidate Information

Candidate Full Name: Armstrong, Janet
Mailing Address: 511 Hilldale Street Helena, MT 59601
Physical Address: 511 Hilldale Street Helena, MT 59601
Home Phone: (409) 449-6167
Alternate Phone: (409) 461-6459
Campaign Email Address: armstrong@oneshan.net
Election Year: 2021
Candidate Type: School
Office Sought: School Trustee
Resident County: Lewis & Clark
Political Party: Independent
Current Status: Amended
Date Filed: 04/02/2021
Amended Date: 04/22/2021
D1 Received Date:
C118 Received Date:
Reporting Status: Will spend more than \$500
Bank Full Name: wells fargo
Bank Address: 350 N Last Chance Glenn Helena, MT 59601

Campaign Treasurer Information

Details Full Name: [webis large](#)

Bank Address: 350 N Last, Chance Gulch Helena, MT 59601

Campaign Treasurer Information

Treasurer Full Name: Meyer, Keith

Mailing Address: 1403 Highland St Helena, MT 59601

Physical Address: Helena, MT 59601

Home Phone: (406) 443-0581

Alternate Phone:

Home or Personal Email kmeyer@bresnan.net
Address:

Deputy Treasurer Information

[Go Back](#)

[Top](#)

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Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
June 1	Tuesday, June 1	Deadline for trustees to request county election administrator to conduct school elections for next year. The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county accepts, then the county must perform all the duties the school clerk would have. The school district must assume all costs of the election.	<u>20-20-417</u>
Within 15 days after receipt of certificate of election	By Friday, June 11	Candidate completes and files Oath of Office with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	<u>20-3-307</u> <u>20-1-202</u> <u>1-6-101</u>

1-1-307, MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.

Additional References:

Sample forms can be found at this address: [School Finance Election Webpage](#)

Election Manual: [School Election Handbook](#)

MT Secretary of State's Office: [Secretary of State's Election Webpage](#)

NOTE: Candidates for trustee positions in (1) a first-class district located in a county with populations of 15,000 or more, OR (2) a county high school district with an enrollment of 2,000 or more are required to file a C-1-A Statement of Candidate within 5 days of becoming a candidate. For reporting dates and instructions contact the Montana Commissioner of Political Practices at: [Commissioner of Political Practices Webpage](#).



COMMISSIONER OF POLITICAL PRACTICES (/)

Promoting confidence, transparency, and accountability in Montana's democratic processes.

ONLINE
SERVICES
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FORMS)

FORMS (/forms)

REPORTING
CALENDARS
(/calendars)

CONTRIBUTION
LIMITS
(/contributionlimit
s)

BALLOT
COLLECTION
BIPA
(FeaturedOnline
Services/Montan
aBallotInterferenc
ePreventionAct)

ABOUT US
(/aboutus)

Candidate Campaign Finance Forms

The following is a list of candidate report forms and a brief description of what each form is and where and when the form must be filed (PDF of candidate forms (/Portals/144/Forms/Form Summary Guides/Candidate_Forms_Guide.pdf?ver=2019-10-07-102202-667)).

1. Candidate Introductory Information on Campaign Finance Reports

2. File a Statement of Candidate (C-1 or C-1A), Option to File a C-3

Each candidate must file a Statement of Candidate. If any of the information in a Statement of Candidate changes, the candidate must file an amended form providing the new information within five days of the change (13-37-204, MCA (https://leg.mt.gov/bills/mca/title_0130/chapter_0370/part_0020/section_0040/0130-0370-0020-0040.html), 44.11.303(2), ARM) (<http://www.mtrules.org/gateway/RuleNo.asp?RN=44%2E11%2E302>). After filing a C-1 or C-1A Statement of Candidate, a candidate has the option to file (or not file) a C-3 Code of Fair Campaign Practices. Reference this Guide to Register as a Candidate & Banking Requirements (<http://politicalpractices.mt.gov/Home/Campaign-Finance-and-Practices/Guide-to-Register-as-a-Candidate-Banking-Requirements-and-How-to-Close-Out-a-Campaign-Account>) for helpful filing and campaign details.

C-1 Statement of Candidate: Form C-1 is the Statement of Candidate form that candidates for statewide or state district offices (House, Senate, Public Service Commission, and District Judges) must file.

- The Statement of Candidate must be filed within five days after any of these events first occur: money is received or spent, a campaign treasurer is appointed, or the candidate files for office.
- The Statement of Candidate must be filed in CERS (<https://cers-ext.mt.gov/CampaignTracker/dashboard>). Reference Part 1 in the Candidate and Treasurer Guide to Navigating CERS ([/Portals/144/Education and Resources/PDF_guides/Candidate%20Guide%20to%20CERS.pdf?ver=2020-01-28-092938-833](/Portals/144/Education%20and%20Resources/PDF_guides/Candidate%20Guide%20to%20CERS.pdf?ver=2020-01-28-092938-833)) for details.
- Candidates who are required to file a C-1 Statement of Candidate are required to file C-5 campaign finance reports.
- Candidates for statewide or state district offices must also file a D-1 Business Disclosure Statement (D-1 form (<http://politicalpractices.mt.gov/Portals/144/2018forms/D1%20form.pdf?ver=2017-09-12-150148-157>)) within five days of the time the candidate files for office (with the Secretary of State). See tab 5 (<http://politicalpractices.mt.gov/Candidate-and-Committee-Information#894009729-5-required-d-1-disclosure-forms-for-candidates-and-state-officials>) for more D-1 information.
- Before filing a Statement of Candidate, make sure to reference the Candidate Registration Guide (<http://politicalpractices.mt.gov/Home/Campaign-Finance-and-Practices/Guide-to-Register-as-a-Candidate>) webpage for details about filing in CERS, paying your candidate filing fee, and more!

C-1A Statement of Candidate: Form C-1A is the Statement of Candidate for county, municipal, or school candidates.

- All county and municipal candidates must file form C-1A; all candidates campaigning for school trustee offices in first-class districts located in counties with populations of 15,000 and more or in county high school districts having student enrollments of 2,000 or more must file a Form C-1A.
- Form C-1A must be filed within five days after any of these events first occur: money is received or spent, a campaign treasurer is appointed, or the candidate files for office.
- The Statement of Candidate must be filed in CERS (<https://cers-ext.mt.gov/CampaignTracker/dashboard>). Reference Part 1 in the Candidate and Treasurer

Guide to Navigating CERS (/Portals/144/Education and Resources/PDF_guides/Candidate%20Guide%20to%20CERS.pdf?ver=2020-01-28-092938-833) for details.

- Candidates for these offices must designate themselves either a 'B' box candidate (less than \$500 will be cumulatively raised and spent), or a 'C' box candidate (more than \$500 raised/spent).

- 'C' box candidates are required to file C-5 campaign finance reports.

Before filing a Statement of Candidate, make sure to reference this Candidate Registration Guide (<http://politicalpractices.mt.gov/Home/Campaign-Finance-and-Practices/Guide-to-Register-as-a-Candidate>) webpage for details about filing in CERS, paying your candidate filing fee, and more!

C-3 Code of Fair Campaign Practices (Sample C-3 Form (/Portals/144/Forms/C-3_Form.pdf?ver=2019-10-07-103425-610)): Candidates may file a C-3 in CERS at any time, but it is a voluntary form and is not required.

3. Required D-1 Disclosure Forms for Candidates and State Officials

4. Reporting Campaign Transactions and Fundraising (C-5, C-7, and C-7E Forms)

5. Post-Election Campaign Finance Forms for Surplus Funds (C-8, C-118, and C-118C Forms)

6. Access and Navigate CERS

7. Inspection and Review Process of Campaign Finance Forms

8. Campaign Complaint Forms

Committee Campaign Finance Forms

The following is a list of committee report forms and a brief description of what each form is and where and when the form must be filed (available as a PDF).

Committee Introductory Information on Campaign Finance Reports

File a Statement of Organization (C-2)

Committee Finance Reports (C-4, C-6, C-7, and C-7E)

Inspection and Review Process of Committee Forms

Lobbyist and Principal Lobbying Forms