

THE STATE OF MONTANA

Commissioner of Political Practices  
1205 Eighth Avenue  
Post Office Box 202401  
Helena, MT 59620-2401  
Phone: 406-444-2942  
Fax : 406-444-1643  
www.politicalpractices.mt.gov

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### Campaign Finance and Practices

### Complaint Form (08/17)

Type or print in ink all information on this form except for verification signature

**Person bringing complaint (Complainant):**

Complete Name City of Bozeman, c/o Boone Karlberg, P.C.

Complete Mailing Address 201 West Main Street, Suite 300  
Missoula, Montana 59807-9199

Phone Numbers: Work (406) 543-6646 Home \_\_\_\_\_

**Person or organization against whom complaint is brought (Respondent):**

Complete Name City of Bozeman, c/o Boone Karlberg, P.C.

Complete Mailing Address 201 West Main Street, Suite 300  
Missoula, Montana 59807-9199

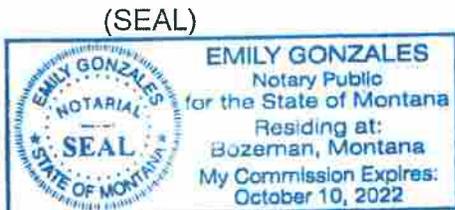
Phone Numbers: Work (406) 543-6646 Home \_\_\_\_\_

**Please complete the second page of this form and describe in detail the facts of the alledged violation.**

### Verification by oath or affirmation

State of Montana, County of Gallatin

I, Cynthia L. Andrus, being duly sworn, state that the information in this Complaint is complete, true, and correct, to the best of my knowledge and belief.



[Signature]  
Signature of Complainant

Subscribed and sworn to before me this 3 day of  
December, 2018.

[Signature]  
Notary Public

My Commission Expires:

**Statement of facts:**

Describe in detail the alleged violation(s) and cite the statute or statutes you believe have been violated. Please attach copies of documentary evidence to support the facts alleged in your statement.

If the space provided below is insufficient, you may attach additional pages as necessary.

Complainant/Respondent City of Bozeman (“the City”) files this Campaign Finance and Practices Complaint (“CFP Complaint”) before the Commissioner of Political Practices. The City and certain of its officials and employees are named defendants in *Koopman et al. v. City of Bozeman et al.*, Cause No. DV-18-1215-C, Montana Eighteenth Judicial District Court, Gallatin County. The Complaint in this civil action is attached hereto as Exhibit A.

The Complaint alleges violations of Montana Code Annotated §§ 2-2-121, 13-35-226, and 13-37-210. The City asserts that Plaintiffs in the civil action lack authority to enforce these statutes in the first instance, and that as a matter of Montana statutory law, the Commissioner is the proper entity before whom Plaintiffs must allege such violations. The City therefore files the CFP Complaint, incorporating in its entirety the Complaint filed in the referenced civil action, for the Commissioner’s consideration and review pursuant to Montana Code Annotated § 13-37-111(2)(a).

As this matter pertains to a municipal bonding issue for which time is very much of the essence, the City requests an expedited review of the allegations against it. The pendency of this matter jeopardizes the City’s ability to issue the municipal bonds approved by an overwhelming majority of the City’s electors on November 6, 2018, and any delay caused by this matter is certain to increase the cost of constructing the Bozeman Public Safety Center.

The City vigorously disputes the allegations and legal theories in Plaintiffs’ Complaint, and expects and respectfully requests the opportunity to provide a substantive response to allegations the City regards as without basis in fact or in law.

To the extent the City’s CFP Complaint is considered an action against itself, the COPP has allowed such an approach in the past. *Vincent v. Vincent*, COPP-2013-CFP-006 and -009. We are in contact with Chris Gallus, attorney for Plaintiffs in the civil action, and the City acknowledges and expects that he and his clients will be afforded all customary opportunity to supplement and support the CFP Complaint against the City.

Please note that Claims 1 and 2 of the enclosed Complaint allege ethics violations. Accordingly, please also consider this filing as the filing of an ethics complaint. We understand that your office will need to separate and distinctly handle the ethics complaint.

**Complaints must be:**

- **signed**
- **notarized**
- **delivered in person or by mail.**

# **Exhibit A**

## **District Court Complaint**

Chris J. Gallus  
Attorney at Law  
1423 Otter Road  
Helena, Montana 59602  
Attorney for Plaintiffs

GALLATIN COUNTY CLERK  
OF THE DISTRICT COURT  
JEROME B. DRAYTON  
2018 NOV 19 PM 4:58  
FILED

MONTANA EIGHTEENTH JUDICIAL DISTRICT COURT  
GALLATIN COUNTY BY DEPUTY

ROGER KOOPMAN, Individually, as Resident,  
Taxpayer, and Registered Voter entitled to vote  
on bond; PAUL F. JOHNSON, Property Owner,  
and Taxpayer not entitled to vote on bond and  
DOES 1-5 Area Residents and Taxpayers,

Plaintiff(s),

v.

CITY OF BOZEMAN; CYNDY ANDRUS,  
Mayor; CITY COMMISSIONERS; and JOHN  
and JANE DOE 1 through 30 PUBLIC  
EMPLOYEES/OFFICIALS; and NEST  
COLLECTIVE, LLC,

Defendant(s).

Cause No. DV-18-1215-C

Honorable Judge \_\_\_\_\_

**COMPLAINT FOR DECLARATORY  
JUDGEMENT, STATUTORY RELIEF,  
AND ATTORNEYS FEES**

Comes now Plaintiffs, ROGER KOOPMAN and PAUL F. JOHNSON together with  
DOES 1-5, through counsel, for their Declaratory Judgment against Defendants, state and allege:

**I. INTRODUCTION**

High ranking City of Bozeman public officials desperately wanted to pass a bond  
measure to construct a safety facility. The Bozeman City Commission voted unanimously to  
place a \$36.9 million safety facility construction bond on the 2018 ballot for voter approval.  
Two similar issues were recently defeated by voters. City commissioners and public  
employees were clearly proponents of the measure. In addition to time, they used public  
facilities, equipment, and funding. They spent more than \$67,600 on professional consulting

fees and public employee wages on outreach, promotion, logos, slogans, ads, handbills, buttons, t-shirts, signs, banners, posters, inserts, mailers and more. The campaign began in May and ended November 6, 2018 on election night.

After unanimously voting to submit the bond question to voters, the City voluntarily created an incidental committee to urge voter support. City officials then created a second political committee under the guise of being a citizens group, Bozeman Citizens for Safety (BCFS) which City officials subsequently supported and, in fact, controlled. The one-sided promotional messaging with a three-part systematic approach was identical:

- **Bozeman is Safe**
- **Let's keep Bozeman Safe**
- **Vote November 6<sup>th</sup>**

Use of power and public resources to propagandize in support of measure the government submitted to the voters is antithetical to popular sovereignty, self-government, suffrage and individual dignity (Mont. Const. Article II). Proponents and opponents have an equal stake in the outcome of the election, and the City-led efforts assured only the proponent's message was conveyed to voters. Only proponents had access to public resources. In fact, Mr. Koopman was affirmatively denied access to City property to erect a simple sign which would oppose the bond.

The City's political committee report shows it used public resources to directly support the campaign. The fact that the City filed as a political committee is one example demonstrating they were actively urging voters to support the bond. Political committees support (or oppose) elections, by legal definition. (MCA § 13-1-101(7), (23) (31)(a)).

The City's promotional and comprehensively contrived message that "Bozeman is Safe, Let's Keep Bozeman Safe, Vote Nov. 6th," unambiguously calls Bozeman's voters to action urging them to support the bond measure. The message meets the standard of advocacy, and

advocacy is prohibited. The City's slogans and messaging were the functional equivalent of advocacy. There was no other susceptible meaning which a voter can derive from the communication. Any person reading, or hearing, the message would clearly know they were being urged to vote in favor of the bond to avoid the dire consequences the City envisions.

The City created, and controlled, political committee BCFS, had the exact same one-sided promotional message. Two of the three officers of BCFS are City commissioners, and eight of the nine BCFS contributors are public employees or officials. The City made numerous in-kind contributions supporting BCFS. In addition to using the same message, officers, employees and consultant, BCFS used the City's slogan, logo and graphic design for its yard signs. To illustrate, the City paid Nest Collective (Nest) thousands of dollars for messaging, a logo and graphic design. BCFS paid Nest just over \$100. This alone establishes that the City supported BCFS. The relationships are not merely happenstance or by simple association.

The City interprets MCA § 2-2-121(3) to allow their one-side self-promotion because the law contains a narrow exemption for a limited amount of purely educational activity. The educational exemption assumes the government has the power to use resources to inform the electorate about issues, but there is strong legal precedent requiring fairness and neutrality in that effort. The City's campaign was not fair and neutral.

The City was not content to simply present the facts. The exhortations urging citizens to vote based on the dire consequences of the failure to do so were so one-sided and overdramatized that voters were left with no reasonable alternative besides voting for the measure. The City used public funds and public resources to advocate one side of a controversial issue without affording opponents the opportunity to present their side using the

same resources. The City's one-sided promotional effort was so brazen and contemptuous it violated the law.

Consequently, the Plaintiffs seek a declaration that interpretation of statute the City relied on is incorrect as a matter of law. The City impacted the rights of the Plaintiffs during the entire course of the election. Voters have a right to expect and receive fair and impartial elections untainted by any government intrusions. The election is voidable due to the acts of the City. The Court should prohibit the certification of the election results. The City should be prohibited from issuing bonds based on the results of the election.

## II. FACTUAL ALLEGATIONS

### A. Introduction

1. Plaintiffs, petition this court for Declaratory Action of Judgement, pursuant to MCA § 27-8-101, et seq. to determine whether Defendants, CITY OF BOZEMAN ("Bozeman"), its commissioners and its public employees violated MCA § 2-2-121, MCA § 13-35-226 or MCA § 13-37-210 or other Montana law, and affected Plaintiff's rights.
2. Defendants had a clear duty to use public funds and resources in compliance with Montana law. (City of Bozeman Charter Article V. Sections 3 and 4; and MCA § 2-2-103).
3. MCA § 2-2-121 prohibits the use of public time, facilities, personnel or funds to support any political committee or the passage of a ballot issue, which includes a bond.
4. MCA § 13-35-226(4) is a similar prohibition contained in Montana's campaign laws.

### B. Bond Initiative

5. The Bozeman City commission voted unanimously to put a 20-year general obligation bond for a \$36.9 million-dollar public safety building on the November 6, 2018 election ballot.

6. Immediately prior to and during the time of the election, constructing a public safety facility police headquarters, a fire station, municipal courts and victim services was a primary City government objective, and City commissioner, officials and public employees were proponents of the construction of a public safety facility.
7. Bond measures to construct public safety facilities were defeated at two previous elections, and the subject remains controversial.
8. In a July 24, 2018 article by the Bozeman Daily Chronicle, City commissioners and other officials took the position that they needed to “sell” the bond issue question to voters to urge support for its passage.
9. While debating the adoption of the ballot language, the City commissioners stated their support for passing the bond measure and were obviously proponents of the effort.
10. In June 2018, the City Commissioners approved spending \$8,000 to pay for the estimated cost of getting the bond issue on the ballot.
11. To the best of the knowledge and belief of the Plaintiffs, the City and its officials approved and authorized at least another \$67,600 relating to the bond measure without following appropriate procedures.

**C. Political Committees**

12. On June 22, 2018, Defendants formed an incidental political committee and filed the required statement of organization with the Montana Commissioner of Political Practices (CoPP) (See, Exhibit “A”). The political committee name is “City of Bozeman.” The Committee’s address is the City’s address. The treasurer is the City Controller of the Finance Department. The phone number provided belongs to the City, and the treasure provided his City email address.

13. The states purpose of Bozeman's political committee is to inform the public of the impact of passage or failure of the bond issue on Bozeman operations.
14. The City of Bozeman spent at least \$67,616.36, according to these incidental committee reports.
15. Included in this amount, the City's spent at least \$30,664.07 on services provided by The Nest Collective (Nest).
16. According to invoices from Nest, contained in the City of Bozeman's political committee reports, City of Bozeman officials and public employees began having meeting with Nest to discuss promoting the bond measure in May of 2018, if not sooner.
17. "Team" meetings between City officials and employees and Nest were numerous and continued throughout the campaign.
18. According to these same reports, the City paid Nest to develop talking points, with "good words" for "tough q&a", post cards, banners, flyers, mailers, and other items typically used in paid political campaigns. Nest also developed presentations, a PR and "branding" strategy, website, logo, op-eds, and paid ads for newspapers, TV, radio, social media, digital campaigning, including production, photography, and organizing general internal team strategy meetings.
19. From September 28 to October 20 the City of Bozeman used at least \$32,987.66 of staff time on bond campaign efforts.
20. The City of Bozeman, through its officials and public employees, also created a principal ballot issue committee a month before the election. (Exhibit "B" C-2, Statement of Organization for Bozeman Citizens for Safety (BCFS)).
21. BCFS filed as a political committee on October 5, 2018.

22. Two of the three individuals on the BCFS C-2 are with the City of Bozeman—Terry Cunningham (Additional Officer) and Chris Mehl (Deputy Treasurer).
23. The BCFS political committee even classified itself as a subtype “City” on the required organizational C-2 form.
24. Terry Cunningham is a Bozeman City commissioner and Chris Mehl is a commissioner and the Deputy Mayor.
25. The Committee is funded by an \$800 loan from Chris Mehl, Deputy Mayor (shown as “City’s Policy Director” on the report), and individual contributions from the Mayor, other city commissioners, the Deputy City Manager, the City Manager, and a City Fireman.
26. Seven (7) of its nine (9) contributors to the BCFS are either city commissioners or public employees. The eighth (8th) contributor is an association entirely made up of public employees.
27. BCFS and the City utilize Headwaters Economics, an entity and facility under control of Deputy Mayor Mehl to conduct political committee activity and distribute political materials.
28. The Defendants’ conduct was also prohibited by MCA § 13-35-226(4). Defendants conduct was advocacy rather than educational, was not properly incidental to their normal activities and supports both the passage of the bond and a political committee specifically organized to support the bond.
29. The political committees created by the Defendants are entirely or substantially comprised of public employees who are either contributors to or officers of the political

committees so Defendants' political committee, Bozeman Citizens for Safety, violates MCA § 13-37-210.

30. According to the reports these political committees submitted, the Defendants coordinated their activity and used public funds and public resources to support passing the bond and BCFS.

### III. PARTIES

31. Plaintiff Roger Koopman is a Montana citizen and resident of the Bozeman, Gallatin County, Montana. Mr. Koopman is a registered voter and pays taxes in Bozeman and his taxes will increase if the bond issue passes. Mr. Koopman actively engages in efforts promoting responsible government.
32. Plaintiff Paul F. Johnson is a Montana citizen and resident of the Gallatin County, Montana. Mr. Johnson is a registered voter and pays taxes in Bozeman and her taxes will increase if the bond issue passes. Mr. Johnson owns a business in the City of Bozeman, Montana. He opposed the bond but was unable to vote against it due to the manner in which the City placed it on the ballot despite his owning a business with property that pays City taxes and contributes revenues to the City thereby affecting Mr. Johnson.
33. Plaintiff DOES 1-5 are area City or residents who pay taxes to the City of Bozeman's for its general operations. DOES 1-5 rely on City officials to conduct business on behalf of the general public according to their public duty. DOES 1-5 suffers harm when public employees and public resources are dedicated to political advocacy rather than public services.

34. Defendant City of Bozeman (City) is a political subdivision of the State of Montana located in Gallatin County, Montana.
35. Defendant Cyndy Andrus is a city commissioner and the Mayor of Bozeman. She resides in Bozeman. She has a duty to the Plaintiffs and DOES 1-5 to use public funds and perform the functions of her office according to Montana law. Mayor Andrus is a contributor to the BCFS political committee. She attends “team meetings” and meetings that include BCFS where campaign decisions were made, and funds were expended. She worked in coordination with the City, other City and BCFS officials, Nest, and she made other decisions critical to the operation of both committees. Mayor Andrus, using her official title, wrote an editorial (Op-ed) which appeared in the local paper just prior to the vote reciting the campaign slogan “Bozeman is the safest large city in Montana. Let’s keep it that way and pass a bond to build a new Public Safety Center.” Again, Bozeman is safe, let’s keep it that way, and pass (vote for) the bond.
36. Defendants Chris Mehl (Deputy Mayor) Jeff Krauss, and Terry Cunningham are city commissioners and reside in Bozeman. Individually, and acting together, they have duties and obligations similar to that of Mayor Andrus. These commissioners also contributed to the Bozeman Citizens for Safety political committee, and to the best of Plaintiffs’ knowledge attended the committee’s meetings and participate in committee decisions and participated in other “team meetings” with or without Nest.
37. Defendant Pomeroy is also a city commissioner with similar duties and obligations. To the best of Plaintiffs’ knowledge and belief, she approved of the spending, attended team meetings and was involved in other efforts related to promoting the passage of the bond issue.

38. Defendant Nest Collective, LLC (“Nest”) is a Montana business entity headquartered in Bozeman, Montana. To the best of Plaintiff’s belief and understanding, Nest contracted with Bozeman to develop and execute an educational campaign but is now conducting an advocacy campaign. By legal definition, Nest became a public employee when it entered into a contract with the City of Bozeman as an independent contractor. Among many other tasks, Nest was paid with City funds to develop the messaging, slogan and logo used by the committees, and it was paid to prepare op-eds like the one Mayor Andrus placed in the local newspaper just prior to the vote. Nest worked in coordination with the City, City and BCFS officials, public employees, and made other decisions critical to the operation of both committees.

39. Defendants John and Jane Does 1 through 30 are public officials and employees of the City of Bozeman who were actively involved in the City’s advocacy efforts supporting the bond and the political committee. With particularity, they are any and all public employees contained on any of the campaign finance reports filed with CoPP.

#### IV. JURISDICTION, AND VENUE

40. This Court has jurisdiction of a proceeding for declaratory relief under the Uniform Declaratory Judgments Act, §§ 27-8-101, et. seq., seeking an interpretation of statutes, or sections thereof, within the laws of Montana, and in particular MCA Secs. 2-2-121 and 13-35-226.

41. This Court has personal jurisdiction over the Defendant as officers and employees of the City of Bozeman, and the claims contained herein are brought against them in their official capacity as Bozeman government and staff.

42. The Court also has jurisdiction pursuant to Title 13 Elections, specifically § 13-35-107, MCA, specifically granting the court authority to void an election for violation of the statutory provisions under the same.
43. Venue is proper because the events giving rise to this Complaint occurred in Bozeman, Montana; Defendant City of Bozeman is a municipal corporation in Gallatin County; and all material witnesses are in Gallatin County, Montana. See, Mont. Code Ann. §§ 25-2-125, 126. The officials and public employees work and reside in Bozeman, MT or within Gallatin County.
44. Plaintiff and John and Jane Doe Plaintiffs reside in Gallatin County and all activity or planned activity occurs there.
45. Bozeman is a political subdivision of the State of Montana.
46. The Defendants' actions are subject to court review under the Uniform Declaratory Judgments Act because Plaintiff(s) seek a declaration from the court that MCA Secs. 2-2-121 and 13-35-226 prohibit Bozeman from engaging in the described conduct, and the conduct affects statutory rights belonging to and protecting the Plaintiff(s) from such conduct. See, Mont. Code Ann. §§ 27-8-101, et. Seq. The Defendants' interpretations, or any advice they received in reaching them is incorrect as a matter of law.
47. The Defendants' violations probably affected the outcome of the election the election is invalid pursuant to MCA 13-35-107.

#### **CLAIM ONE: DECLARATORY JUDGEMENT**

48. Plaintiffs hereby incorporate by reference each statement and allegation previously made.

49. The Montana Declaratory Judgement Act is designed to settle and provide relief from uncertainty and any insecurity with respect to rights, statutes, and other legal relations. MCA § 27-8-102.
50. The Montana Declaratory Judgements Act is liberally construed and administered. MCA § 27-8-102.
51. Any person whose rights, status, or legal relations are affected by a statute, municipal ordinance, or franchise may have a court determined any question of construction or validity arising under the instrument, statute, ordinance, contract or franchise and obtain a declaration of right, status, or legal relations. *See*, MCA § 27-8-202.
52. Plaintiffs are entitled to have their rights adjudicated and to have the Court interpret the application and meaning of MCA § 2-2-121, § 13-35-226, and § 13-37-210, including the legal question of whether the Defendants violated the law when engaging in campaign expenditures and coordinated efforts in support of a bond measure submitted to the electorate using public funds, staff, facilities, and other public resources.
53. The overlap between the people who voted to place the bond measure on the ballot, and the two ballot issue committees was so overt that it resulted in unavoidable coordination. According to the reports filed and the activities observed, each entity and their agents worked in cooperation with one another at the direction or request of public officials or Nest with express prior consent and understanding.
54. Forming even one of the two political committees demonstrates the City's clear intent to advocate support for the measure since it is unnecessary to register a political committee that only engages in neutral educational efforts.

55. The City, and its commissioners and employees spent public time and funds directly and created and supported a political committee.
56. The City, with the commissioners' approval, engaged the professional commercial services of Nest to facilitate these efforts that was nothing short of well-orchestrated political campaign. Everything that was done to mount by the City and Nest was exactly what a traditional political campaign would have done.
57. Engaging services in this way resulted in Nest and its staff becoming public employees.
58. The unmistakable and coordinated efforts of the two committees contain political messages that were advocacy or the functional equivalency of advocacy. The only way a recipient of the message could "Keep Bozeman Safe" was to "Vote on November 6<sup>th</sup>". No alternative was offered. No alternatives were provided.
59. A mailing titled "Bozeman Public Safety Center Bond Facts" indicates supporting the bond measure as a "solution" the City of Bozeman "needs." Recipients were told they must act "now." The only way to act "now" was to vote.
60. Bozeman spent public funds on digital advertising through several commercial mediums. The advertisements state "Vote Nov. 6" with an arrow pointing to "Bozeman Public Safety Center." (See, Exhibit "C"). The context of the word "vote" together with the directional symbol constitute express advocacy, which clearly exceed the exception provided, in MCA § 2-2-121.
61. Slogans and messaging were the functional equivalent of advocacy. There was no other susceptible meaning one could derive from the communication other than to vote and any person reading, or hearing, it would clearly know they were being urged to "vote for" the bond because that was the only thing they can do to "Keep Bozeman Safe."

62. The court and agency decisions demonstrate that Bozeman operated outside the parameters of the limited educational exclusion and engaged in advocacy.
63. Bozeman hosted, and public employees presented, this advocacy message at numerous townhalls and other events.
64. Plaintiff has reason to believe the Committee's yard signs and other election materials are stored in a common location with the City of Bozeman's materials.
65. The Plaintiff has reason to believe the public was directed on how to receive these materials on public property by public officials during hours of public employment.
66. The Montana Declaratory Judgments Act entitles Plaintiffs to recover supplemental relief, including costs and attorney's fees, as a result of bringing this action. MCA § 27-8-311 through 313.
67. Therefore, Plaintiffs are entitled to an award of attorney's fees and costs from the City of Bozeman as a result of Plaintiffs being forced to prosecute this legal action.
68. As Claims Two through Seven further show Plaintiffs are entitled to a declaration and relief.

**CLAIM TWO: VIOLATION OF MCA § 2-2-121 RULES OF CONDUCT FOR PUBLIC OFFICERS AND PUBLIC EMPLOYEES**

69. Plaintiffs hereby incorporate by reference each statement and allegation previously made.
70. A public officer or employee may not use public time, facilities or personnel or funds to solicit support for a political committee or the passage of a ballot issue, which includes a bond, unless the activity is properly incidental to another activity "required or authorized by law" such as a function performed in the normal course of duties. MCA § 2-2-121(3).
71. Supporting a bond issue is not required.

72. Supporting a bond issue is not specifically authorized by law, in fact, it is expressly prohibited.
73. MCA § 2-2-121(3)(b) further restricts Defendants by defining the phrase “properly incidental activities” to activities by a public officer (or staff) “related to determining the impact of the passage or failure” of the bond on local government operations.
74. A typical example of an exempt incidental activity would be the impact passage of the bond has on an individual taxpayer, since the information is pertinent and usually requested by both sides during an election.
75. Defendants’ interpretation of the statute is legally absurd because it renders the statute meaningless.
76. The Montana Legislature set policy to generally prohibit political campaigning by government.
77. The educational exemption incidental to the normal operations of government was provided so that governments could educate the public about the impacts the measure’s passage or failure is likely to have on government operations—not the community at large—and so officials could respond to public and media inquiries.
78. In creating the exemption to the general policy, the Legislature did not intend to establish a loophole that results in a well-orchestrated political campaign with a \$70,000 plus budget using paid political consultants, ad buys and production, messaging, logos, branding, slogans, flyers, mailers, t-shirts, buttons, stickers, banners, posters, outreach, and online videos together with 30 public employees urging voters to support passing the bond.

79. Orchestrated campaigns, educational or otherwise, are not activities performed as a function in the normal course of their duties.
80. The Defendants, in their capacity as elected officials, were legally precluded from using public resources to support a political committee—but, they started, supported and controlled two.
81. A government official or employee does not relinquish First Amendment rights enjoyed by other citizens because of their public status so long as they are not using public time, facilities, equipment, supplies, personnel, or funds to engage in their political speech.
82. On June 22, 2018, Defendants filed an incidental political committee with the Montana Commissioner of Political Practices (Exhibit “A”). The political committee name is “City of Bozeman.” The address is the City’s. The treasurer is the City Controller of the Finance Department. The phone number provided belongs to Bozeman, and the treasurer provided his City email address.
83. The City of Bozeman reported expenditures for “messaging and op eds (opinion editorials)” and “strategy phone calls with Cyndy (Mayor Andrus).” On November 4, 2018, Mayor Cyndy Andrus published an opinion editorial under her official title urging voters to “pass a bond” and “voting yes.”
84. The stated purpose of City’s incidental political committee on the C-2 is to inform the public of the impact of passage or failure of the bond issue on City’s operations, and the City does not stay within the scope of this supposedly intended purpose.
85. As previously mentioned, if the City was engaged in a purely permissible activity, which has a specific legal exemption, there was no justifiable reason to form this political committee.

86. The CoPP specifically excluded any normal communications by a local government that includes information about a ballot issue. (ARM 44.11.605(3)(d)).
87. The City, through its officials and employees, also created a principal ballot issue committee a month before the election. (Exhibit "C" C-2, Statement of Organization for Bozeman Citizens for Safety (BCFS)).
88. BCFS is made up entirely of City officials, with one exception, former Mayor Carson Taylor, employed by the City until January 2018. The committee selected "City" in classifying its committee subtype on reporting forms.
89. The Committee is funded by an \$800 loan from the Deputy Mayor, and individual contributions from the Mayor, City Commissioners, Deputy City Manager, City Manager, and a City Fireman. The Committee has not received any funding other than individuals employed by the City.
90. Seven (7) of its nine (9) contributors to the BCS are either city commissioners or public employees. The eighth (8<sup>th</sup>) contributor is an association entirely made up of public employees.
91. These two political committees, established by the Defendants, worked in concert to support the passage of the bond. Their efforts were facilitated by a shared political consultant and shared office space at Commissioner Mehl's place of business, Headwater Economics.
92. The shared political consultant, Nest, is, by legal definition, a public employee if its services were engaged by the City to oversee the activities of the City's incidental committee and educational campaign.

93. As of October 25, 2018, Bozeman, through its incidental committee reported spending \$67,616.36 on bond related activity.
94. Of that amount \$30,664.07 went to Nest for project management and production for “PR, name, logo and branding”, as well as “team meetings”, which included public officials and employees to discuss budgeting, public outreach and perceptions, communications regarding “messaging” and “op-eds”, logo, post cards, posters and banners (including design, approval, delivery and placement), button and sticker design, compliance with disclaimer provisions, materials (including PPT, Q&A and talking points), social media ads, technical support, online videos, TV proposal/production, statement staffers to include with utility bills, digital banners and ads. (Exhibit "D" City C-4s).
95. Public officials and public employees spent time and were compensated by the City for team meetings with Nest, outreach, attending events, making presentations, calls to “prospective groups” to arrange presentations, preparing op-eds, and numerous other promotional activities. (Exhibit "D" City C-4s).
96. The City staff time for bond campaign related activities totals \$31,917.50 to date.
97. The Bozeman Citizens for Safety uses the logo and branding work developed for the City by Nest. It’s indistinguishable. The messaging and slogans were the same. Each was the functional equivalent of an election communication.
98. The City of Bozeman’s campaign materials depict an arrow pointing from “vote” to “Bozeman Public Safety Center.” The use of an arrow unmistakably connects vote to Bozeman Public Safety Center. This constitutes an express message to the public to vote for the Bozeman Public Safety Center. See, Exhibit “C”.

99. The slogan “KEEP BOZEMAN SAFE” was indistinguishable and the functional equivalent of the slogan “BOZEMAN IS SAFE. LET’S KEEP IT THAT WAY, and VOTE.”
100. The Logo, branding, colors layout design, graphs, font and general messaging was the same. Not surprisingly, the Bozeman Citizens for Safety shows no expenditures for message development, a logo, branding, and graphic design.
101. Previous CoPP cases have considered whether local government activity constituted a “communication advocating the success” of a ballot issue. The threshold question is whether an expenditure expressly advocated support or opposition.
102. *FEC v. Wis. Right to Life* is still instructional as to whether a communication is educational or advocacy. Ads which are susceptible of no reasonable interpretation other than as an appeal to vote for a clearly identified [ballot issue] is the functional equivalent of advocacy and it is not merely educational.
103. A person reading the material presented by the Defendants was not given neutral information that lacked an appeal to favor the Defendants’ position.
104. In fact, after reading the Defendants’ material or hearing their presentations a recipient could have only concluded a contrary opinion, should they venture to have one, was entirely unreasonable, derelict and entirely UNSAFE.
105. Unlike other ads the Defendants’ ads and communications clearly and unmistakably urged the reader, listener or view to Keep Bozeman Safe, and the only way they could do that was by voting. The only way to vote was in favor or a person was most certainly being urged to vote that way.

106. The question in other CoPP decisions was whether actions by local government officials and employees resulted in their becoming a political committee, but Bozeman officials voluntarily filed as one.

107. When Bozeman orchestrated its campaign, it went well beyond merely explaining its rationale for making the request, which required it to create a political committee.

108. Because BCFS is an entity it can only act through its appointed agents (MT CoPP Braden at pp. 5-6). BCFS was clearly controlled by City officials and public employees and any BCFS act was an action taken and controlled by City officials and public employees.

109. Since BCFS uses the logo, branding, slogan, graphic design and benefitted from all the related consulting done by Nest for the City, which means the City made in-kind contributions to BCFS.

110. The City is legally prohibited from supporting political committees, as are City officials and employees.

111. The City and BCFS coordinated all their activity by acting in cooperation and consultation with one another. The actions were taken at the request of and with the express prior consent of each political committee's agents, which were then further facilitated by Nest.

112. All the agents, and Nest, were public employees.

113. Plaintiff has reason to believe these same agents intentionally, or unintentionally, created other political committees to facilitate its promotional political objectives.

114. This sort of coordination results in contributions to support the passage of a ballot issue or a political committee by public employees, which is expressly forbidden in MCA § 2-2-121.

**CLAIM THREE: BOZEMAN VIOLATED § 13-35-226(4) PUBLIC EMPLOYEE  
ETHICAL STANDARDS**

115. Plaintiffs hereby incorporate by reference each statement and allegation previously made.
116. A public employee may not solicit support for or opposition to any political committee ... or the passage of a ballot issue while on the job or at the place of employment. Mont. Code Ann. § 13-35-226 (4).
117. By its plain language, this statute applies to the conduct of “public employees.” The definition of the term “public employee” is found in the Code of Ethics and refers to “any temporary or permanent employee of a local government.: § 2-2-102(7)(b), MCA; see also § 13-35-226 (4), MCA (citing Code of Ethics).
118. Nest is, by legal definition, a public employee.
119. The definition of a “ballot issue” includes bond issue questions. § 13-1-101(6)(a), MCA.
120. The ethics statute precludes public employees from using public time or resources in the presentation or furtherance of political speech. § 13-35-226(4), MCA, see also, 2005 Mont. Atty. General Op. 51-01 (Jan. 31, 2005) (analyzing § 2-2-121(3)(a)-(c), MCA).
121. A public facility bond proposal, such as the one put forth by Bozeman, is a ballot issue under § 13-1-101(6)(a), MCA, and thus materials or activities which advocated for or against the passage of the bond would fit within the meaning of § 13-35-226(4), MCA.
122. Materials advocating for the passage of the bond were present on Bozeman property.
123. However, Bozeman informed Plaintiff that he was prohibited from placing a simple opposing passage of the bond on the same City properties.
124. Bozeman expended public funds and public time in relation to Bozeman and BCFS materials.

125. Bozeman public employees funded BCFS advocacy materials.

126. Bozeman's public employees verbally advocated for passage of the bond in the media and at public events.

127. In doing so, Bozeman violated § 13-35-226(4) in the same way Defendants violated § 2-2-121(3), MCA (as described in Claim No. 2).

**CLAIM FOUR: VIOLATION OF § 13-37-210, MCA NAMING AND LABELING OF POLITICAL COMMITTEES**

128. Plaintiffs hereby incorporate by reference each statement and allegation previously made.

129. § 13-37-210, MCA requires any political committee filing a certification and organizational statement, such as BCFS, shall "name and identify itself in its organizational statement using a name or phrase (1) that clearly identifies the economic or other special interest, if identifiable, of a majority of its contributors, and (2) if a majority of its contributors share a common employer, that identifies the employer.

130. The name or phrase "Bozeman Citizens for Safety" does not clearly identify the economic or special interest identifiable by the public official contributors.

131. It does not name the "City of Bozeman" as the common employer.

132. Consequently, eight of the nine contributors are directly associated with the City as employees.

133. Because of the shared, common employer, Defendants were required to use a name or phrase that names and identifies Bozeman in its organizational statement. BCFS's C-2 did not do so.

134. Because of the shared, common employer, Bozeman, BCFS was required to use a name or phrase that names and identifies Bozeman in its organizational statement. BCFS did not do so.

135. Therefore, Defendants violated § 13-37-210, by failing to satisfy legal mandates pursuant to Montana's naming and labeling of political committees' statute.

**. CLAIM FIVE: UNREPORTED COORDINATION AND CONTRIBUTION**

136. Plaintiffs hereby incorporate by reference each statement and allegation previously made.

137. The following example illustrates just one example of how City officials, employees and political committees coordinated activity and violated laws prohibiting advocacy and supporting political committees.

138. Defendants store and distribute campaign materials at Headwaters Economics, a corporate facility owned or controlled by Commissioner Mehl, the Deputy Mayor.

139. Commissioner Mehl is also one of three of the BCFS officers.

140. Though not reported, the use of the Headwater Economics' facility is an in-kind contribution to the City and BCFS.

141. Deputy Mayor/Commissioner Mehl's coordination between Headwater Economics, City, and BCFS was illegal and improper.

142. BCFS's campaign finance reports indicate yard sign expenditures on August 23, 2018.

143. BCFS's October 10, 2018 report shows expenditures the design of yard signs.

144. The City indicates numerous expenditures for banner design in August 2018.

145. The BCFS yard signs purchased in August 23, 2018 benefitted in-kind from the City of Bozeman's campaign expenditures.

146. The BCFS yard signs, purchased August 23, remarkably resemble the banners purchased by the City of Bozeman on August 22.

147. "Coordinated", including any variations of the term, means made in cooperation with, in consultation with, at the request of, or with the express prior consent of a candidate or political committee or an agent of a candidate or political committee. Mont. Code Ann. § 13-1-101 (10).

148. A "coordinated expenditure" means any election communication, electioneering communication, or reportable election activity that is made by a person in cooperation with, in consultation with, under the control of, or at the direction of, in concert with, at the request or suggestion of, or with the express prior consent of a candidate or an agent of the candidate. The coordination of an expenditure need not require agreement, cooperation, consultation, request, or consent on every term necessary for the particular coordinated expenditure, but only requires proof of one element, such as content, price, or timing, to be met as a fact of a coordinated expenditure. ARM 44.11.602 (1).

149. When determining whether a communication or reportable election activity is coordinated the following may be considered, whether it is based on information that is provided indirectly to the person *funding or facilitating* the communication or activity, or any person involved in creating, producing, or *disseminating* it. ARM 44.11.602 (2)(a).

150. "Contribution" means the receipt by a political committee of an advance, gift, loan, conveyance, deposit, payment, or distribution of money or anything of value to support or oppose a candidate or a ballot issue. Mont. Code Ann. § 13-1-101 (9)(a)(i).

151. “Contribution” also means an expenditure, including an in-kind expenditure, that is made in coordination with a ballot issue committee and is reportable by the ballot issue committee as a contribution. Mont. Code Ann. § 13-1-101 (9)(a)(ii).
152. Headwater Economics coordination and contribution were and are reportable election activities because they fund and facilitate communication, activity, and dissemination of campaign materials on a ballot issue.
153. Headwater Economics similarly coordinated with two ballot issue committees in making an unreported in-kind expenditure.
154. Doing so amounts to illegal coordination which resulted in the City’s support for the Bond issue and for at least two other political committees, and this Court should so declare.

**CLAIM SIX: ACTION TO VOID BOND ELECTION RESULTS**

155. Plaintiffs hereby incorporate by reference each statement and allegation previously made.
156. The bond election was held on November 6, 2018 and passed with a sufficient number of votes.
157. The City’s unauthorized political advocacy and illegal intrusion or their other violations probably affected the outcome of the election.
158. When violations of MCA Title 13 Elections “probably affected the outcome of any election,” the judicial remedy is provided by § 13-35-107, MCA (“Voiding Election”).
159. When “a court finds that the violation of *any* provision of this title by any person *probably* affected the outcome of any election, the result of that election may be held void.” MCA § 13-35-107 (1)(a) (emphasis added).

160. As set forth above, Defendants violated several provisions of MCA Title 13 Elections. Including MCA §§ 13-35-226, 13-37-210, 13-35-204 (official misconduct a misdemeanor) and 13-37-207(10) (required to file sworn statement reports are true and correct).

161. Defendants violations are certain to affect the outcome of the election.

162. Plaintiffs present action is timely. *See*, § 13-35-107 (2), MCA.

163. The Court should also void the election because the City and its commissioners, officials and public employees violated MCA § 2-2-121 and other provisions of Montana law affecting the legal and constitutional rights of the Plaintiffs.

164. Therefore, the Court should void the result of the bond election.

**CLAIM SEVEN: PLAINTIFF IS ENTITLED TO ATTORNEYS FEES**

165. Plaintiffs hereby incorporate by reference each statement and allegation previously made.

166. Plaintiff re-alleges all paragraphs hereinabove set forth and incorporates the same by reference as if fully set forth here in their entirety.

167. Plaintiff is permitted attorney fees under MCA § 27-8-311 and 313, because costs and attorney fees are hereby petitioned, and awarding costs and attorney fees are necessary or proper under the circumstances of this case.

168. Plaintiff is entitled to an award of attorneys' fees and costs under the private attorney general doctrine because this case vindicates important societal policies, protects the integrity of the Montana Constitution, protects the integrity of the electoral process, and requires private citizen enforcement while the magnitude of the resultant burden upon Plaintiff is great; and a large number of Montana citizens benefit from the decision in this case.

169. As such, Plaintiff should be awarded their attorneys' fees and costs should any of their claims be granted in this matter.

### **REQUEST FOR RELIEF**

WHEREAS, declaratory relief against Defendants will resolve all issues with respect to this application for the reasons provided herein and will vindicate the rights of the Plaintiffs.

WHEREFORE, Plaintiffs prays for the following relief:

- A. For a judgment declaring that the Defendants incorrectly interpreted Montana law and violated the provisions of MCA §§ 2-2-121, § 13-35-226(4), and §13-37-210, and engaged in advocacy to support the bond issue;
- B. For a judgment that Defendants improperly expended public funds to support a bond measure it placed on the ballot, and otherwise engaged in advocacy by supporting political committees and coordinating their activities;
- C. For a judgment declaring the Defendants name for the BCFS political committee did not comply with Montana law and its activity was consequently not transparent;
- D. For a judgment declaring the Defendants' violations probably affected the outcome of the election; and,
- E. In turn, a court order voiding the bond election results.
- F. For an award of costs and attorney fees pursuant to the authority of the Uniform Declaratory Judgments Act, Mont. Code Ann. §§ 27-8-101, et. seq.
- G. For other damages, costs, and attorney fees or relief as allowed by law or equity that the Court deems just.

DATED this day of November 19, 2018.

CHRIS J GALLUS LAW



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Chris J Gallus  
*Attorney for Plaintiffs*



## Statement of Organization (C2)

### Committee Information

**Committee Name:** City of Bozeman  
**Mailing Address:** P.O. Box 1230 Bozeman, MT 59771  
**Physical Address:** 121 N. Rouse Ave. Bozeman, MT 59771  
**Committee Type:** Incidental  
**Incorporated:** Y  
**Received Date:** 06/22/2018  
**Election Year:** 2018  
**Current Status:** Active  
**Amended Date:**

### Committee Treasurer Information

**Treasurer Full Name:** LaMeres, Brian  
**Mailing Address:** P.O. Box 1230 Bozeman, MT 59771  
**Physical Address:** 121 N. Rouse Ave. Bozeman, MT 59771  
**Home Phone:** (406) 582-2335  
**Alternate Phone:**  
**Home or Personal Email Address:** blameres@bozeman.net

### Deputy Treasurer Information

### Committee Account Information

**Primary Bank:** U.S. Bank, NA  
**Primary Address:** 104 E. Main Street Bozeman, MT 59715  
**Secondary Bank:**  
**Secondary Address:**

### Additional Officer Information

### Purpose of Committee and/or Name(s) of Candidate(s) or Ballot Issue(s)

Ballot Code	Position	Issue Status
Inform public of impact of passage or failure of Bozeman Public Safety Center ballot issue on City operations	Other	Not Applicable



## Statement of Organization (C2)

### Committee Information

**Committee Name:** Bozeman Citizens for Safety  
**Mailing Address:** 8 West Harrison Bozeman, MT 59715  
**Physical Address:** 8 West Harrison Bozeman, MT 59715  
**Committee Type:** Ballot Issue  
**Incorporated:** N  
**Received Date:** 10/05/2018  
**Election Year:** 2018  
**Current Status:** Active  
**Amended Date:**

### Committee Treasurer Information

**Treasurer Full Name:** Taylor, Carson  
**Mailing Address:** 8 West Harrison Bozeman, MT 59715  
**Physical Address:** , MT 59715  
**Home Phone:** (406) 579-6423  
**Alternate Phone:**  
**Home or Personal Email Address:** carsongtaylor@gmail.com

### Deputy Treasurer Information

**Deputy Treasurer Full Name:** Mehl, Chris  
**Mailing Address:** 1115 South Willson Bozeman, MT 59715  
**Physical Address:**  
**Home Phone:** (406) 581-4992  
**Alternate Phone:**  
**Home or Personal Email Address:** mehlchris@hotmail.com

### Committee Account Information

**Primary Bank:** First Security Bank  
**Primary Address:** 208 East Main Street Bozeman, MT 59715  
**Secondary Bank:**  
**Secondary Address:**

### Additional Officer Information

**Officer Full Name:** Cunningham, Terry  
**Mailing Address:** 3224 Hidden Springs Lane Bozeman, MT 59715  
**Physical Address:**  
**Home Phone:** (406) 587-9180  
**Alternate Phone:**  
**Home or Personal Email Address:**

### Purpose of Committee and/or Name(s) of Candidate(s) or Ballot Issue(s)

10/30/2018

Campaign Electronic Reporting System (viewCommittee)

<b>Ballot Code</b>	<b>Position</b>	<b>Issue Status</b>
City of Bozeman Public Safety Bond	Support	Support

PLAINTIFFS' EXHIBIT  
C



Arrow



**BOZEMAN**<sup>MT</sup>  
**PUBLIC SAFETY CENTER**

*Paid for by the City of Bozeman, Brian LaMeres, Treasurer, PO Box 1230, Bozeman, MT 59771*



Bozeman Public Safety Center - Keep Bozeman

CityofBozeman

SUBSCRIBE 22



Bozeman is growing and safety needs are increasing. The Bozeman Public Safety Center is a 4-in-1 solution to Bozeman's increased emergency service needs. Bozeman is safe. Let's keep it that way. Learn more: [www.bozeman.net/safetycenter](http://www.bozeman.net/safetycenter)

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BOZEMAN  
PUBLIC SAFETY  
CENTER



City Banner



**KEEP BOZEMAN SAFE.**



**BOZEMAN**<sup>MT</sup>  
**PUBLIC SAFETY  
CENTER**

**MAKE YOUR VOICE HEARD. VOTE NOV. 6. [WWW.BOZEMAN.NET](http://WWW.BOZEMAN.NET)**



**MAN SAFE.**

**MAN** <sup>MT</sup>

**LIC SAFETY  
TER**

**E NOV. 6. WWW.BOZEMAN.NET**

Produced by the City of Bozeman, Bozeman, MT 59717

*City Banner w/ Disclaimer*

**BOZEMAN IS SAFE.  
LET'S KEEP IT  
THAT WAY.**



**BOZEMAN<sup>MT</sup>  
PUBLIC SAFETY  
CENTER**

**A 4-IN-1 SOLUTION**

- Bozeman is growing and our safety needs are increasing.
- Fire, police, courts and victim services need more space and dependable facilities.
- Let's plan for Bozeman's safe neighborhoods now, and in the future.
- This is a need we can't ignore.  
**INVEST TODAY.**

**MAKE YOUR VOICE HEARD  
VOTE NOV. 6  
WWW.BOZEMAN.NET**

*City Lit. Handout*

**KEEP BOZEMAN SAFE.  
VOTE YES!**



**BOZEMAN<sup>MT</sup>**

**PUBLIC SAFETY  
CENTER**

Bozeman Public Safety Center is a 501(c)(3) non-profit organization. For more information, visit [www.bozemanpublicsafetycenter.org](http://www.bozemanpublicsafetycenter.org).



### Committee Finance Report (C-4)

Committee Information

Date Filed: 06/22/2018

Original Filing for: 09/28/2018 - 10/20/2018

Report Type: Periodic

Receive and File Date: 10/25/2018

Report Status: Filed

City of Bozeman

P.O. Box 1230 Bozeman, MT 59771

Election Year: 2018

Committee Type: Incidental

**Treasurer:**

LaMeris, Brian

P.O. Box 1230 Bozeman, MT 59771

**Bank Information:**

U.S. Bank, NA

104 E. Main Street Bozeman, MT 59715

Summary Report

**Cash Summary: Money Received and Spent**

1. Cash in Bank - Balance from previous report		(\$18,918.92)
2. Receipts - Total Received and deposited this period	+	\$0.00
	<b>Subtotal</b>	(\$18,918.92)
3. Expenditures - Total paid out this period	-	\$1,678.75
4. Cash in Bank - Ending Balance this report		(\$20,597.67)

Fundraisers

Entity	Election	Purpose	Date	In-Kind		Cash/Check	Total to Date
				Description	Value	Amount	

Committee Contributions

Entity	Committee Type	Election	Date	In-Kind		Cash/Check	Total to Date
				Description	Value	Amount	
City of Bozeman P.O. Box 1230, Bozeman, MT 59771	Incidental Committee Contributions	General	10/20/2018	Staff time on education regarding Bozeman Public Safety Center *See attachment	\$7,810.39	\$0.00	\$0.00(P) \$32,987.66(G)

Individual Contributors (Total Contributions < \$35: \$0.00) (Primary Contributions < \$35: \$0.00) (General Contributions < \$35: \$0.00)

Entity	Occupation/ Employer	Election	In-Kind		Cash/Check	Total to Date
			Description	Value	Amount	

Expenditures: Petty Cash

Election	Purpose	Date	Amount
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Expenditures: Other

Entity	Election	Electioneer ing Communica tion	Purpose	Date	Amount
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**Bozeman Public Safety Center Education Time Tracking**

Reporting period = through October 20th

Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Andreasen, Tanya	Organized with City staff to include BPSC presentation at Neighborhood Association mtgs.	10/01/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andreasen, Tanya	Attend BPSC Team mtg	10/03/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andreasen, Tanya	BPSC presentations at UNA and NENA mtgs.	10/16/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andrus, Cyndy	Attend BPSC team meeting	10/02/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Present at Townhall Meeting Firestation 3	10/03/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Public outreach: Walk in MSU Homecoming Parade; hand out postcards; speak with public	10/13/18	3.00	\$ 24.71	\$ 74.14	\$ 27.10	\$ 101.24
Andrus, Cyndy	Biz to Biz Presentation	10/17/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Prepare for BAR Association presentation	10/17/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	BAR association Presentation	10/18/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Crawford, Steve	Present to Biz to Biz Group on BPSC	10/03/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Photo work for NEST on BPSC	10/03/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Participate in Town Hall meeting on BPSC	10/03/18	1.25	\$ 56.17	\$ 70.21	\$ 25.66	\$ 95.87
Crawford, Steve	Present to Inter Neighborhood Council on questions about BPSC	10/11/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Present to Emily Dickinson PAC	10/12/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Meeting on BPSC	10/15/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Public outreach: Walk in MSU Homecoming Parade; hand out postcards; speak with public	10/13/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Radio show on KMMS AM on the BPSC	10/16/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Presentation to University Neighborhood Assn.	10/16/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Participate in phone conference with others on preparing for Bar Assn. presentation	10/17/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Present to SWMBIA	10/17/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Interview with the Chronicle	10/18/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Interview with ABC Fox	10/18/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Interview with KBZK	10/18/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Presentation to the BAR Association	10/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Cunningham, Terry	Educational presentation to Biz 2 Biz Group at Bank of Bozeman	10/03/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Attended Educational presentation at Town Hall at Fire Station #3	10/03/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Educational presentation to ERA Landmark Realty	10/12/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Educational presentation to Northeast Neighborhood Group	10/16/18	2.50	\$ 16.48	\$ 41.19	\$ 15.06	\$ 56.25
Cunningham, Terry	Educational presentation to Biz 2 Biz Group at Farm Bureau	10/18/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Attended Educational presentation to Bar Association	10/18/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Cunningham, Terry	Discussion of fire / police collaboration and how it's being presented to public.	10/17/18	0.25	\$ 16.48	\$ 4.12	\$ 1.51	\$ 5.62
Cunningham, Terry	Discussion of Bar Association presentation.	10/17/18	0.25	\$ 16.48	\$ 4.12	\$ 1.51	\$ 5.62
Herrington, Colleen (Judge)	Presentation at Biz to Biz Original Chapter	10/03/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Presentation to the Gallatin Valley Interfaith Assoc	10/10/18	1.25	\$ 57.31	\$ 71.64	\$ 26.19	\$ 97.83
Herrington, Colleen (Judge)	Presentation to ERA Realtors	10/12/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Herrington, Colleen (Judge)	Presentation to Neighborhood Association	10/16/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Presentation to SWMBIA	10/17/18	2.25	\$ 57.31	\$ 128.95	\$ 47.14	\$ 176.09
Herrington, Colleen (Judge)	Presentation to Biz to Biz Chapter 4	10/18/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Herrington, Colleen (Judge)	Presentation to Gallatin County Bar Association	10/18/18	1.25	\$ 57.31	\$ 71.64	\$ 26.19	\$ 97.83
Hunter, Julie	Create sign-up for school board meeting	10/01/18	0.25	\$ 24.75	\$ 6.19	\$ 2.26	\$ 8.45
Hunter, Julie	Pick-up-deliver coffee for Fire Station #3 Presentation	10/03/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	Reminder of upcoming meetings	10/05/18	0.25	\$ 24.75	\$ 6.19	\$ 2.26	\$ 8.45
Hunter, Julie	Prep for Homecoming Parade: packing, reminders, organization	10/12/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = through October 20th

Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Hunter, Julie	B2B Mtg adjustment, notification, sign-up, Bar Assoc mtg communication	10/16/18	0.75	\$ 24.75	\$ 18.57	\$ 6.79	\$ 25.35
Hunter, Julie	Packing of tees/postcards for Neighborhood canvas	10/19/18	0.50	\$ 24.75	\$ 12.38	\$ 4.52	\$ 16.90
Klumb, Cory	Presentation to Biz to Biz Chapter 4	10/18/18	0.50	\$ 45.89	\$ 22.95	\$ 8.39	\$ 31.33
Klumb, Cory	Participate in educational presentation with Gallatin County CDAD	10/17/18	0.50	\$ 45.89	\$ 22.95	\$ 8.39	\$ 31.33
Maltaverne, Mike	Biz2Biz Presentation, Bank of Bozeman	10/03/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	School Board Presentation	10/08/18	1.25	\$ 49.42	\$ 61.78	\$ 22.58	\$ 84.36
Maltaverne, Mike	Gallatin Valley Interfaith Association Presentation	10/10/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
McLean, Bekki	interview with KBZK reporter	10/19/18	0.75	\$ 44.52	\$ 33.39	\$ 143.76	\$ 177.15
McNeil, Dana	Bozeman PD National Night out/ Farmers Market	08/01/18	3.00	\$ 43.14	\$ 129.41	\$ 47.30	\$ 176.72
McNeil, Dana	Walk in MSU Homecoming Parade; hand out postcards and candy; speak with public	10/13/18	1.50	\$ 43.14	\$ 64.71	\$ 23.65	\$ 88.36
Mehl, Chris	Presentation to Realtors, Young Professionals	10/02/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Meeting w/consultant	10/03/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Presentation to Interfaith Group	10/10/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Presentation at Neighborhood meeting	10/16/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Presentation to First responders group	10/17/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Presentation at SWMBIA dinner	10/17/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Attend presentation at Bar luncheon	10/18/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mileur, Melody	BPSC Team Meeting	10/03/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Townhall Set Up and Meeting	10/03/18	2.50	\$ 26.28	\$ 65.69	\$ 24.01	\$ 89.70
Mileur, Melody	Uploading BPSC Video to YouTube/Web/Facebook	10/09/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Prep for MSU Homecoming parade	10/10/18	0.50	\$ 26.28	\$ 13.14	\$ 4.80	\$ 17.94
Mileur, Melody	Social Media Posts Scheduling	10/10/18	2.00	\$ 26.28	\$ 52.55	\$ 19.21	\$ 71.76
Mileur, Melody	Social Media Ad Set Up	10/15/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	BAR Association Presentation Prep Meeting	10/17/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	BAR Association Presentation	10/18/18	1.50	\$ 26.28	\$ 39.42	\$ 14.41	\$ 53.82
Mileur, Melody	Setting Up BPSC Banners	10/18/18	2.00	\$ 26.28	\$ 52.55	\$ 19.21	\$ 71.76
Mileur, Melody	Scheduling Last Townhall	10/19/18	0.50	\$ 26.28	\$ 13.14	\$ 4.80	\$ 17.94
Mileur, Melody	Updating website and PPT	10/19/18	0.50	\$ 26.28	\$ 13.14	\$ 4.80	\$ 17.94
Pomeroy, I-Ho	Town Hall Meeting at Fire Station 3	10/03/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Pomeroy, I-Ho	Walk in MSU Homecoming Parade; hand out postcards and candy	10/13/18	3.00	\$ 16.48	\$ 49.43	\$ 18.07	\$ 67.50
Rosenberry, Anna	Attended Education Team Meeting	10/03/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Rosenberry, Anna	Attended educational presentation at Gallatin Bar Association	10/18/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Seel, Karl (Judge)	Participate in Town Hall meeting at Fire Station 3	10/03/18	2.00	\$ 57.31	\$ 114.63	\$ 41.90	\$ 156.52
Seel, Karl (Judge)	Participate in presentation regarding BPSC at Emily Dickinson Elementary	10/12/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Seel, Karl (Judge)	Participate in NENA meeting presentation at Story Mill Community Center	10/16/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Seel, Karl (Judge)	Participate in Bar Association presentation	10/18/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Sullivan, Greg	interview with KBZK reporter	10/19/18	0.75	\$ 60.21	\$ 45.16	\$ 194.46	\$ 239.62
Surratt, Andrea	BPSC Team Check-in Meeting	10/03/18	1.00	\$ 71.39	\$ 71.39	\$ 26.10	\$ 97.49
Surratt, Andrea	Homecoming Parade	10/13/18	2.50	\$ 71.39	\$ 178.49	\$ 65.24	\$ 243.73
Surratt, Andrea	Communication with Commission regarding Gallatin County	10/15/18	0.75	\$ 71.39	\$ 53.55	\$ 19.57	\$ 73.12
Surratt, Andrea	Meeting with Chiefs/response to Gallatin County	10/15/18	1.50	\$ 71.39	\$ 107.09	\$ 39.14	\$ 146.24
Surratt, Andrea	Communication with Commission regarding Gallatin County	10/16/18	0.75	\$ 71.39	\$ 53.55	\$ 19.57	\$ 73.12
Surratt, Andrea	Bar Association Presentation Prep Meeting	10/17/18	1.00	\$ 71.39	\$ 71.39	\$ 26.10	\$ 97.49

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = through October 20th

Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Surratt, Andrea	Bar Association Presentation	10/18/18	2.00	\$ 71.39	\$ 142.79	\$ 52.19	\$ 194.98
Surratt, Andrea	Neighborhood Flyer Distribution	10/20/18	3.50	\$ 71.39	\$ 249.88	\$ 91.34	\$ 341.22
Veltkamp, Jim	BPSC Team Meeting	10/03/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Veltkamp, Jim	BPSC Presentation - ERA	10/12/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Veltkamp, Jim	MSU Homecoming Parade - BPSC Information	10/13/18	2.00	\$ 49.42	\$ 98.84	\$ 36.13	\$ 134.97
Veltkamp, Jim	BPSC Presentation - NENA	10/16/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Veltkamp, Jim	BPSC Presentation - Biz to Biz #4	10/18/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Waldo, Josh	Pictures with NEST for BPSC commercial	10/02/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Waldo, Josh	Meeting with NEST to discuss BPSC	10/03/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Town Hall meeting at Fire Station 3	10/03/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Waldo, Josh	Meeting with Chronicle for tour and pictures of Fire Station 1	10/05/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Walk in MSU Homecoming Parade; hand out postcards and candy; speak with public	10/13/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Waldo, Josh	Participate in educational presentation with NENA	10/16/08	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with BIZ to BIZ	10/17/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Prep meeting for presentation with Gallatin Bar Association	10/17/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with Gallatin County COAD	10/17/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with BIZ to BIZ	10/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Meeting with Chronicle for media piece on BPSC	10/18/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Waldo, Josh	Meeting with TV for media piece on BPSC	10/18/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Waldo, Josh	Participate in educational presentation with Gallatin Bar Association	10/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Hang banners for BPSC	10/18/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Winn, Chuck	NENA Meeting Presentation	10/16/18	2.00	\$ 64.84	\$ 129.69	\$ 47.40	\$ 177.09
			127.50				
<b>TOTAL PERSONNEL COST</b>					<b>\$ 5,495.02</b>	<b>\$ 2,317.37</b>	<b>\$ 7,812.39</b>

**RECEIVED**  
 By Kym at 4:25 pm, Oct 25, 2018

# INVOICE

From **The Nest Collective, llc**  
570 Prospector Trail  
Bozeman, MT 59718

Invoice ID **Nest 155**  
Issue Date **10/24/2018**  
Due Date **11/23/2018 (Net 30)**  
Subject **City of Bozeman - Bozeman Public Safety  
Center Educational Outreach - Oct. 1-20, 2018**

Invoice For **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 10/03/2018 - Project Management / the nest collective, llc: Team meeting at City Hall	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 10/20/2018 - PR / the nest collective, llc: Internal meetings to discuss strategy and materials/outreach. Total time for Oct. 1-20	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 10/01/2018 - Project Management / the nest collective, llc: TV emails with KBZK	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/01/2018 - Design / the nest collective, llc: gathering assets, schedule photo shoot	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 10/02/2018 - Project Management / the nest collective, llc: call with Maureen Lang from KBZK TV re: rates and problems with signed contract	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/02/2018 - Project Management / the nest collective, llc: Another call with KBZK	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/03/2018 - Project Management / the nest collective, llc: TV - update to andrea	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/04/2018 - Design / the nest collective, llc: art directing TV	2.00	\$85.00	\$170.00
Time	[COB18-003] COB - BPSC Materials - 10/04/2018 - Project Management / the nest collective, llc: TV proof. Look for footage	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 10/05/2018 - Project Management / the nest collective, llc: Proof of updated TV. Call w/ KBZK to discuss rates and contract. Proof to client	0.75	\$85.00	\$63.75
Time	[COB18-003] COB - BPSC Materials - 10/05/2018 - Project Management / the nest collective, llc: TV feedback	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 10/05/2018 - Project Management / the nest collective, llc: Ordering additional postcards	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/05/2018 - Design / the nest collective, llc: finish up tv, get proof out, approved and emails with james	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: postcard for likely voters and mailing list to print and mailing vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: Chronicle ad - reserving space	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: review of content on chronicle ad	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: TV - call with KBZK. Options to Andrea	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: proofing ad	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Project Management / the nest collective, llc: TV conversation with Melody and Andrea. Email to vendor. Check in with MSU on additional ops.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/08/2018 - Design / the nest collective, llc: half pg ad	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 10/09/2018 - Project Management / the nest collective, llc: TV final spot to Melody for posting	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/09/2018 - Project Management / the nest collective, llc: 1/2 page ad proof	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/09/2018 - Project Management / the nest collective, llc: BPSC half page ad, jail info	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/09/2018 - Project Management / the nest collective, llc: Phone call with Andrea and Cyndy re: additional TV spot opportunities	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/09/2018 - Design / the nest collective, llc: half page ad edits new proof	0.50	\$85.00	\$42.50

Time	[COB18-003] COB - BPSC Materials - 10/10/2018 - Project Management / the nest collective, llc: tv spot to metric for paid social media, contract, etc.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/10/2018 - Project Management / the nest collective, llc: emails with tv for additional buy. email with melody, etc.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/10/2018 - Project Management / the nest collective, llc: Review vendor proof of postcard	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/10/2018 - Project Management / the nest collective, llc: Andrea's feedback on 1/2 page ad for sunday	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/11/2018 - Project Management / the nest collective, llc: 1/2 page ad proof to client	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/11/2018 - Project Management / the nest collective, llc: Media recommendation from Spectrum to client	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/11/2018 - Design / the nest collective, llc: edit to print ad and out	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/11/2018 - Project Management / the nest collective, llc: half page ad: client approval and to chronicle for sunday paper	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/11/2018 - Project Management / the nest collective, llc: Pickup postcards from print vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/12/2018 - Project Management / the nest collective, llc: Deliver postcards for parade to city hall	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/12/2018 - Project Management / the nest collective, llc: Confirmation of additional tv spots with Cyndy. Communication with vendor.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/12/2018 - Project Management / the nest collective, llc: Forms from vendor for additional TV	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/14/2018 - Project Management / the nest collective, llc: New TV spot download, email with vendor, email to Melody with link	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/15/2018 - Project Management / the nest collective, llc: TV form for KBZK to air spot	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 10/16/2018 - Project Management / the nest collective, llc: Media for TV	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/17/2018 - Project Management / the nest collective, llc: Emails with Melody re: boosting and tv	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/18/2018 - Design / the nest collective, llc: create two new digital ads	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 10/19/2018 - Project Management / the nest collective, llc: TV. Forms from Melody to Spectrum for tv spot to run.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/19/2018 - Project Management / the nest collective, llc: Spectrum TV spots - finalizing paperwork, uploading file, payment.	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 10/19/2018 - Project Management / the nest collective, llc: Digital online banners to vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 10/20/2018 - PR / the nest collective, llc: Writing copy for half page ad, plus edits. Total time Oct. 1-20.	1.00	\$85.00	\$85.00
Outside Costs	[COB18-003] COB - BPSC Materials - 10/03/2018 - Photography / the nest collective, llc: Adrienne Webster Photography- city parks, traffic, police and fire chief photos for tv spot. \$300	1.00	\$300.00	\$300.00
Outside Costs	[COB18-003] COB - BPSC Materials - 10/18/2018 - Media / the nest collective, llc: Outside Media Group - Online Banner ads through November 6. Invoice 19642 and 19643.	1.00	\$735.00	\$735.00
Outside Costs	[COB18-003] COB - BPSC Materials - 10/11/2018 - Printing / the nest collective, llc: Allegra - postcard, q; 1500 -invoice 261372	1.00	\$757.00	\$757.00
Outside Costs	[COB18-003] COB - BPSC Materials - 10/14/2018 - Other / the nest collective, llc: Peak Recording - recording of voiceover for tv spot - 3 hours studio time	1.00	\$229.00	\$229.00
Time	[COB18-002] CoB - BPSC Messaging - 10/18/2018 - Project Management / the nest collective, llc: paperwork and call with melody for tv	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 10/20/2018 - PR / the nest collective, llc: Strategy phone calls with Cyndy/Chris. Total time Oct. 1-20	1.00	\$85.00	\$85.00

Time	[COB18-004] CoB - BPSC Social Media - 10/10/2018 - Project Management / the nest collective, llc: Working with vendor to set up paid social media	0.25	\$85.00	\$21.25
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<b>Amount Due</b>	<b>\$3,678.50</b>
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**Notes**

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

**RECEIVED**  
*By Kym at 4:25 pm, Oct 25, 2018*

# Committee Finance Report (C-4)

## Committee Information

Date Filed: 06/22/2018

Original Filing for: 05/01/2018 - 08/03/2018

Report Type: Initial

Receive and File Date: 08/08/2018

Report Status: Filed

City of Bozeman

P.O. Box 1230 Bozeman, MT 59771

Election Year: 2018

Committee Type: Incidental

### Treasurer:

LaMeres, Brian

P.O. Box 1230 Bozeman, MT 59771

### Bank Information:

U.S. Bank, NA

104 E. Main Street Bozeman, MT 59715

## Summary Report

### Cash Summary: Money Received and Spent

1. Cash in Bank - Balance from previous report		\$0.00
2. Receipts - Total Received and deposited this period	+	\$0.00
	Subtotal	\$0.00
3. Expenditures - Total paid out this period	-	\$772.33
4. Cash in Bank - Ending Balance this report		(\$772.33)

## Fundraisers

Entity	Election	Purpose	Date	In-Kind Description	Value	Cash/Check Amount	Total to Date
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## Committee Contributions

Entity	Committee Type	Election	Date	In-Kind Description	Value	Cash/Check Amount	Total to Date
City of Bozeman P.O. Box 1230, Bozeman, MT 59771	Incidental Committee Contributions	General	08/03/2018	Staff time on educating regarding Bozeman Public Safety Center *See attachment	\$6,624.81	\$0.00	\$0.00(P) \$6,624.81(G)

Individual Contributors (Total Contributions = \$35; \$0.00) (Principal Contributions = \$35; \$0.00) (General Contributions = \$35; \$0.00)

Entity	Occupation/ Employer	Election	In-Kind Description	Value	Cash/Check Amount	Total to Date
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## Expenditures: Petty Cash

Election	Purpose	Date	Amount
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## Expenditures: Other

Entity	Election	Electionee ring Communication	Purpose	Date	Amount
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Entity	Election	Election ring Communica tion	Purpose	Date	Amount
Costco 2505 Catron Ave., Bozeman, MT 59718	General	No	Food for educational public outreach at Bozeman Public Library and Bogert Park	08/03/2018	\$86.83
Front Line Design 610 W. Griffin Unit C, Bozeman, MT 59715	General	No	Screen printing 75 t-shirts	07/26/2018	\$685.50

Expenditures: Independent

Entity	Election	Election ring Communica tion	Purpose	Candidate/ Issue	Date	Amount
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Debts

Entity	Election	Type	Purpose	Date	Debt Amount	Balance Due
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	General	Debt	Consultant time to create educational campaign *See attached invoice	07/24/2018	\$5,248.75	\$5,248.75

Payments Only

Entity	Type	Debt Amount	Date	Paid Amount	Balance Due
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# INVOICE

From **The Nest Collective, llc**  
570 Prospector Trail  
Bozeman, MT 59718

Invoice ID **Nest 129**  
Issue Date **07/24/2018**  
Due Date **08/23/2018 (Net 30)**  
Subject **City of Bozeman - Bozeman Public Safety  
Facility Education - through June 30, 2018**

Invoice For **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 05/02/2018 - Project Management / the nest collective, llc: meeting with city manager, mayor, et al	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 05/08/2018 - Project Management / the nest collective, llc: prep for and call with team	0.50	\$85.00	\$42.50
Time	[COB18-005] CoB - BPSC - Meetings - 05/29/2018 - Project Management / the nest collective, llc: kick off meeting	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 05/29/2018 - Design / the nest collective, llc: kick off meeting and talking	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 06/06/2018 - Project Management / the nest collective, llc: meeting	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/06/2018 - Design / the nest collective, llc: meeting	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/13/2018 - Project Management / the nest collective, llc: Meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/13/2018 - Design / the nest collective, llc: meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/27/2018 - Project Management / the nest collective, llc: prep for and meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/27/2018 - Design / the nest collective, llc: prepare for meeting, meeting, after	3.00	\$85.00	\$255.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/30/2018 - PR / the nest collective, llc: meetings 3.5 / nest mtg 1	4.50	\$85.00	\$382.50

Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/02/2018 - Project Management / the nest collective, llc: followup internally	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/09/2018 - Project Management / the nest collective, llc: proposal	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/10/2018 - Project Management / the nest collective, llc: proposal	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/11/2018 - Project Management / the nest collective, llc: proposal	0.50	\$85.00	\$42.50
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/31/2018 - Project Management / the nest collective, llc: followup	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/04/2018 - Project Management / the nest collective, llc: read, meet	1.00	\$85.00	\$85.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/04/2018 - Design / the nest collective, llc: mtg w becky and kendra	0.75	\$85.00	\$63.75
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/06/2018 - Design / the nest collective, llc: logo, thinking, sketching	1.00	\$85.00	\$85.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/07/2018 - Design / the nest collective, llc: logo and overall with kendra	1.25	\$85.00	\$106.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/07/2018 - Project Management / the nest collective, llc: chat with robyn	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/11/2018 - Project Management / the nest collective, llc: logo	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/11/2018 - Design / the nest collective, llc: logo work	4.00	\$85.00	\$340.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/12/2018 - Project Management / the nest collective, llc: misc	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/12/2018 - Design / the nest collective, llc: logo, powerpoint, etc	3.00	\$85.00	\$255.00

Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/13/2018 - Project Management / the nest collective, llc: team meeting, prep	0.75	\$85.00	\$63.75
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/13/2018 - Design / the nest collective, llc: mtg with becky and kendra, design, get ready for presentation	2.50	\$85.00	\$212.50
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/15/2018 - Project Management / the nest collective, llc: logo	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/25/2018 - Project Management / the nest collective, llc: emails	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/26/2018 - Project Management / the nest collective, llc: reach out to chuck	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/15/2018 - Design / the nest collective, llc: ppt	2.00	\$85.00	\$170.00
Time	[COB18-003] COB - BPSC Materials - 06/18/2018 - Project Management / the nest collective, llc: PPT	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 06/18/2018 - Design / the nest collective, llc: ppt	2.50	\$85.00	\$212.50
Time	[COB18-003] COB - BPSC Materials - 06/19/2018 - Design / the nest collective, llc: talk with cyndy, make edits, solve resolution problem	1.25	\$85.00	\$106.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Project Management / the nest collective, llc: brochure	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Project Management / the nest collective, llc: ppt	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Design / the nest collective, llc: start brochure, finish up PPT	1.50	\$85.00	\$127.50
Time	[COB18-003] COB - BPSC Materials - 06/26/2018 - Design / the nest collective, llc: layout, etc	4.00	\$85.00	\$340.00
Time	[COB18-003] COB - BPSC Materials - 06/27/2018 - Project Management / the nest collective, llc: materials to chuck for team	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/29/2018 - Project Management / the nest collective, llc: email to steve re: images	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/30/2018 - PR / the nest collective, llc: ppt, collateral, website	5.00	\$85.00	\$425.00

Time	[COB18-002] CoB - BPSC Messaging - 05/27/2018 - PR / the nest collective, llc: PR, messaging/talking points	3.00	\$85.00	<b>\$255.00</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/13/2018 - Project Management / the nest collective, llc: talkers	0.25	\$85.00	<b>\$21.25</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/19/2018 - Project Management / the nest collective, llc: formatting talking points	0.25	\$85.00	<b>\$21.25</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/21/2018 - Project Management / the nest collective, llc: q and a, plan, etc.	0.25	\$85.00	<b>\$21.25</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/22/2018 - Project Management / the nest collective, llc: formatting	0.25	\$85.00	<b>\$21.25</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/25/2018 - Project Management / the nest collective, llc: ppt. emails, etc.	0.50	\$85.00	<b>\$42.50</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/27/2018 - Project Management / the nest collective, llc: formating and other fun	0.50	\$85.00	<b>\$42.50</b>
Time	[COB18-002] CoB - BPSC Messaging - 06/30/2018 - PR / the nest collective, llc: talking points, tough q&a, good words	3.75	\$85.00	<b>\$318.75</b>
			<b>Amount Due</b>	<b>\$5,248.75</b>

**Notes**

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Andreasen, Tanya	Meeting with NEST to discuss presentation materials	06/13/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC meeting with the NEST and City Staff regarding outreach efforts	06/18/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC meeting with the NEST and City Staff regarding outreach efforts	06/27/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC special presentation to INC, staff Liaison to INC	07/12/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andreasen, Tanya	Follow up feedback notes from INC members to NEST about PPT	07/13/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/13/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/20/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Presentation to the Chamber Board	06/27/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/27/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	07/18/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Attend Fire Station One Open House	08/01/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Boundy, Renee	Tabling at Sweet Pea Festival	08/03/18	3.00	\$ 21.88	\$ 65.64	\$ 23.99	\$ 89.63
Crawford, Steve	PREPARE FOR PRESENTATION TO SENIOR CENTER	05/23/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN SENIOR CENTER	05/24/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	05/29/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN KIWANIS	06/04/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	06/13/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	06/27/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO INTER NEIGHBORHOOD COUNCIL	07/12/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN POLICE FOUNDATION	07/12/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/16/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	07/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/21/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO PROSPERA BOARD	07/23/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN CITY COMMISSION AND PUBLIC	07/23/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/24/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/25/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Staff an educational table near the Sweet Pea Festival	08/03/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Cunningham, Terry	Participate in educational presentation at Inter Neighborhood Council meeting.	07/12/18	0.50	\$ 16.48	\$ 8.24	\$ 3.01	\$ 11.25
Cunningham, Terry	Participate in educational presentation at Lions Club	07/17/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87
Cunningham, Terry	Make suggestions via email regarding improving presentation.	07/18/18	0.25	\$ 16.48	\$ 4.12	\$ 1.51	\$ 5.62
Cunningham, Terry	Participate in educational presentation at Prospera Board Meeting.	07/23/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87
Cunningham, Terry	Participate in educational discussions at Fire Station #1 as part of Bite of Bozeman.	08/01/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Garber, Danielle	Staff Bozeman Library table - public outreach	08/03/18	1.00	\$ 24.26	\$ 24.26	\$ 8.87	\$ 33.12
Herrington, Colleen (Judge)	Meeting with Nest and group regarding educational outreach	06/13/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Meeting with Nest and group regarding educational outreach	07/18/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Presentation to Rotary	07/20/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Hunter, Julie	Planning Sweet Pea/SLAM tabling with Chuck Winn and Melody Milleur	07/31/18	0.50	\$ 24.75	\$ 12.38	\$ 4.52	\$ 16.90

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Hunter, Julie	Finalizing Table Kits for Sweet Pea/SLAM tabling	08/02/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	Deliver/Set-up of tabling supplies for Sweet Pea/SLAM tabling	08/03/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Johnson, Graver	Participate in educational presentation for Bozeman Senior Center	05/24/18	0.50	\$ 34.64	\$ 17.32	\$ 6.33	\$ 23.65
Johnson, Graver	Participate in educational presentation for Bozeman Police Foundation	07/12/18	0.75	\$ 34.64	\$ 25.98	\$ 9.50	\$ 35.47
Kohtz, Shawn	Staff Bozeman Library table - public outreach	08/03/18	1.00	\$ 38.80	\$ 38.80	\$ 14.18	\$ 52.98
Maltaverne, Mike	BPSC educational presentation to Kiwanis Club	06/04/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	BPSC educational presentation to INC	07/12/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	BPSC educational presentation to Lions Club	07/17/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	BPSC questions and answers with citizens at Lunch on Lawn at Emerson	07/18/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	Attended BPSC planning meeting with Nest Collective and City Staff	07/18/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Maltaverne, Mike	BPSC educational presentation to Rotary Club	07/20/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
McLean, Bekki	Participate in education outreach efforts at public library.	08/03/18	2.00	\$ 44.52	\$ 89.03	\$ 32.54	\$ 121.57
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/06/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/13/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/27/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant regarding educational outreach	07/18/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Presentation at Bozeman Sunrise Rotary	07/20/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mileur, Melody	Meeting with Nest to prepare educational materials	05/29/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Meeting with Nest to refine educational materials	06/13/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Meeting with Nest to refine educational materials	06/27/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Meeting with Nest to refine educational materials	07/18/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Added content to the Website for BPSC	07/20/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Added content to the Website for BPSC	07/23/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Director Team Meeting brainstorm ideas for BPSC educational outreach	07/25/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Prepped for tabling at Sweetpea/SLAM weekend	07/25/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Prepared for educational tabling effort at Sweetpea/Slam Weekend	07/26/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Continued preparation for educational tabling at Sweetpea/Slam Weekend	07/30/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Worked on presentation calendar and points of contact for BPSC education	07/31/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Picked up T-shirts and snacks for educational tabling at Sweetpea/Slam Weekend	08/03/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Set up and acted as the on call "Runner" for Friday night educational tabling	08/03/18	6.00	\$ 26.28	\$ 157.66	\$ 57.63	\$ 215.29
Niesen, Sam	Participate in education outreach efforts at public library	08/03/18	2.00	\$ 38.13	\$ 76.26	\$ 27.87	\$ 104.13
Pomeroy, I-Ho	Participate in educational presentation at Lion's Club	07/17/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87
Pomeroy, I-Ho	Participate in educational presentation at Sunrise Rotary	07/20/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Pomeroy, I-Ho	Participate in community outreach educational event at Bozeman Library	08/03/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Rosenberry, Anna	EDUCATION TEAM MEETING	05/23/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Rosenberry, Anna	EDUCATION TEAM MEETING	05/29/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Rosenberry, Anna	EDUCATION TEAM MEETING	06/06/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Rosenberry, Anna	EDUCATION TEAM MEETING	06/13/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Rosenberry, Anna	EDUCATION PRESENTATION	07/23/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Rosenberry, Anna	DIRECTOR MEETING EDUCATION PLANNING	08/01/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Stambaugh, Karen	Attend meeting with The Nest Collective to discuss educational presentations and logos.	06/13/18	1.00	\$ 42.61	\$ 42.61	\$ 15.58	\$ 58.19
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	05/23/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Sullivan, Greg	Presentation at Senior Center	05/24/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/06/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/20/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/27/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	07/18/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	06/13/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	06/27/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	07/18/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Waldo, Josh	Meeting with NEST to work on educational materials	06/13/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in educational presentation at Chamber of Commerce	06/20/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Meeting with NEST to work on educational materials	06/27/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in educational presentation at Emerson Lunch on the Lawn	07/25/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Meeting with NEST to work on educational materials	08/01/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in educational presentation at Fire Station 1 open house	08/01/18	3.00	\$ 56.17	\$ 168.50	\$ 61.59	\$ 230.09
Waldo, Josh	Participate in educational presentation at Sweet Pea Festival	08/03/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Winn, Chuck	Public Education Planning Meeting	06/06/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Winn, Chuck	Public Education Planning Meeting	06/24/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Winn, Chuck	Work on presentation - collecting feedback and sending to Nest	07/01/18	3.00	\$ 64.84	\$ 194.53	\$ 71.11	\$ 265.64
<b>TOTAL PERSONNEL COST</b>					<b>\$ 4,851.46</b>	<b>\$ 1,773.35</b>	<b>\$ 6,624.81</b>



# Committee Finance Report (C-4)

## Committee Information

Date Filed: 06/22/2018

Original Filing for: 05/01/2018 - 08/03/2018

Report Type: Initial

Receive and File Date: 08/08/2018

Report Status: Filed

City of Bozeman  
P.O. Box 1230 Bozeman, MT 59771

Election Year: 2018  
Committee Type: Incidental

### Treasurer:

LaMeres, Brian  
P.O. Box 1230 Bozeman, MT 59771

### Bank Information:

U.S. Bank, NA  
104 E. Main Street Bozeman, MT 59715

## Summary Report

### Cash Summary: Money Received and Spent

1. Cash in Bank - Balance from previous report		\$0.00
2. Receipts - Total Received and deposited this period	+	\$0.00
<b>Subtotal</b>		\$0.00
3. Expenditures - Total paid out this period	-	<u>\$772.33</u>
4. Cash in Bank - Ending Balance this report		(\$772.33)

## Fundraisers

Entity	Election Purpose	Date	In-Kind Description	Value	Cash/Check Amount	Total to Date
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## Committee Contributions

Entity	Committee Type	Election	Date	In-Kind Description	Value	Cash/Check Amount	Total to Date
City of Bozeman P.O. Box 1230, Bozeman, MT 59771	Incidental Committee Contributions	General	08/03/2018	Staff time on educating regarding Bozeman Public Safety Center *See attachment	\$6,624.81	\$0.00	<u>\$0.00(P)</u> <u>\$6,624.81(G)</u>

Individual Contributors (Total Contributions < \$35: \$0.00) (Primary Contributions < \$35: \$0.00) (General Contributions < \$35: \$0.00)

Entity	Occupation/ Employer	Election	In-Kind Description	Value	Cash/Check Amount	Total to Date
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## Expenditures: Petty Cash

Election	Purpose	Date	Amount
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## Expenditures: Other

Entity	Election	Election ring Communica tion	Purpose	Date	Amount
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Entity	Election	Election ring Communica tion	Purpose	Date	Amount
Costco 2505 Catron Ave., Bozeman, MT 59718	General	No	Food for educational public outreach at Bozeman Public Library and Bogert Park	08/03/2018	\$86.83
Front Line Design 610 W. Griffin Unit C, Bozeman, MT 59715	General	No	Screen printing 75 t-shirts	07/26/2018	\$685.50

Expenditures: Independent

Entity	Election	Election ring Communica tion	Purpose	Candidate/ Issue	Date	Amount
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Debts

Entity	Election	Type	Purpose	Date	Debt Amount	Balance Due
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	General	Debt	Consultant time to create educational campaign *See attached invoice	07/24/2018	\$5,248.75	\$5,248.75

Payments Only

Entity	Type	Debt Amount	Date	Paid Amount	Balance Due
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# INVOICE

From **The Nest Collective, llc**  
 570 Prospector Trail  
 Bozeman, MT 59718

Invoice ID **Nest 129**  
 Issue Date **07/24/2018**  
 Due Date **08/23/2018 (Net 30)**  
 Subject **City of Bozeman - Bozeman Public Safety  
 Facility Education - through June 30, 2018**

Invoice For **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 05/02/2018 - Project Management / the nest collective, llc: meeting with city manager, mayor, et al	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 05/08/2018 - Project Management / the nest collective, llc: prep for and call with team	0.50	\$85.00	\$42.50
Time	[COB18-005] CoB - BPSC - Meetings - 05/29/2018 - Project Management / the nest collective, llc: kick off meeting	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 05/29/2018 - Design / the nest collective, llc: kick off meeting and talking	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 06/06/2018 - Project Management / the nest collective, llc: meeting	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/06/2018 - Design / the nest collective, llc: meeting	1.00	\$85.00	\$85.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/13/2018 - Project Management / the nest collective, llc: Meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/13/2018 - Design / the nest collective, llc: meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/27/2018 - Project Management / the nest collective, llc: prep for and meeting	1.50	\$85.00	\$127.50
Time	[COB18-005] CoB - BPSC - Meetings - 06/27/2018 - Design / the nest collective, llc: prepare for meeting, meeting, after	3.00	\$85.00	\$255.00
Time	[COB18-005] CoB - BPSC - Meetings - 06/30/2018 - PR / the nest collective, llc: meetings 3.5 / nest mtg 1	4.50	\$85.00	\$382.50

Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/02/2018 - Project Management / the nest collective, llc: followup internally	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/09/2018 - Project Management / the nest collective, llc: proposal	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/10/2018 - Project Management / the nest collective, llc: proposal	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/11/2018 - Project Management / the nest collective, llc: proposal	0.50	\$85.00	\$42.50
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 05/31/2018 - Project Management / the nest collective, llc: followup	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/04/2018 - Project Management / the nest collective, llc: read, meet	1.00	\$85.00	\$85.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/04/2018 - Design / the nest collective, llc: mtg w becky and kendra	0.75	\$85.00	\$63.75
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/06/2018 - Design / the nest collective, llc: logo, thinking, sketching	1.00	\$85.00	\$85.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/07/2018 - Design / the nest collective, llc: logo and overall with kendra	1.25	\$85.00	\$106.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/07/2018 - Project Management / the nest collective, llc: chat with robyn	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/11/2018 - Project Management / the nest collective, llc: logo	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/11/2018 - Design / the nest collective, llc: logo work	4.00	\$85.00	\$340.00
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/12/2018 - Project Management / the nest collective, llc: misc	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/12/2018 - Design / the nest collective, llc: logo, powerpoint, etc	3.00	\$85.00	\$255.00

Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/13/2018 - Project Management / the nest collective, llc: team meeting, prep	0.75	\$85.00	\$63.75
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/13/2018 - Design / the nest collective, llc: mtg with becky and kendra, design, get ready for presentation	2.50	\$85.00	\$212.50
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/15/2018 - Project Management / the nest collective, llc: logo	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/25/2018 - Project Management / the nest collective, llc: emails	0.25	\$85.00	\$21.25
Time	[COB18-001] CoB - BPSC - Name, Logo, Brand Development - 06/26/2018 - Project Management / the nest collective, llc: reach out to chuck	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/15/2018 - Design / the nest collective, llc: ppt	2.00	\$85.00	\$170.00
Time	[COB18-003] COB - BPSC Materials - 06/18/2018 - Project Management / the nest collective, llc: PPT	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 06/18/2018 - Design / the nest collective, llc: ppt	2.50	\$85.00	\$212.50
Time	[COB18-003] COB - BPSC Materials - 06/19/2018 - Design / the nest collective, llc: talk with cyndy, make edits, solve resolution problem	1.25	\$85.00	\$106.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Project Management / the nest collective, llc: brochure	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Project Management / the nest collective, llc: ppt	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/25/2018 - Design / the nest collective, llc: start brochure, finish up PPT	1.50	\$85.00	\$127.50
Time	[COB18-003] COB - BPSC Materials - 06/26/2018 - Design / the nest collective, llc: layout, etc	4.00	\$85.00	\$340.00
Time	[COB18-003] COB - BPSC Materials - 06/27/2018 - Project Management / the nest collective, llc: materials to chuck for team	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/29/2018 - Project Management / the nest collective, llc: email to steve re: images	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 06/30/2018 - PR / the nest collective, llc: ppt, collateral, website	5.00	\$85.00	\$425.00

Time	[COB18-002] CoB - BPSC Messaging - 05/27/2018 - PR / the nest collective, llc: PR, messaging/talking points	3.00	\$85.00	\$255.00
Time	[COB18-002] CoB - BPSC Messaging - 06/13/2018 - Project Management / the nest collective, llc: talkers	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 06/19/2018 - Project Management / the nest collective, llc: formatting talking points	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 06/21/2018 - Project Management / the nest collective, llc: q and a, plan, etc.	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 06/22/2018 - Project Management / the nest collective, llc: formatting	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 06/25/2018 - Project Management / the nest collective, llc: ppt. emails, etc.	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 06/27/2018 - Project Management / the nest collective, llc: formatting and other fun	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 06/30/2018 - PR / the nest collective, llc: talking points, tough q&a, good words	3.75	\$85.00	\$318.75
			<b>Amount Due</b>	<b>\$5,248.75</b>

**Notes**

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Andreasen, Tanya	Meeting with NEST to discuss presentation materials	06/13/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC meeting with the NEST and City Staff regarding outreach efforts	06/18/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC meeting with the NEST and City Staff regarding outreach efforts	06/27/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	BPSC special presentation to INC, staff Liaison to INC	07/12/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andreasen, Tanya	Follow up feedback notes from INC members to NEST about PPT	07/13/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/13/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/20/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Presentation to the Chamber Board	06/27/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	06/27/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Bozeman Public Safety Center education team meeting	07/18/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Andrus, Cyndy	Attend Fire Station One Open House	08/01/18	1.50	\$ 24.71	\$ 37.07	\$ 13.55	\$ 50.62
Boundy, Renee	Tabling at Sweet Pea Festival	08/03/18	3.00	\$ 21.88	\$ 65.64	\$ 23.99	\$ 89.63
Crawford, Steve	PREPARE FOR PRESENTATION TO SENIOR CENTER	05/23/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN SENIOR CENTER	05/24/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	05/29/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN KIWANIS	06/04/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	06/13/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	06/27/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO INTER NEIGHBORHOOD COUNCIL	07/12/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN POLICE FOUNDATION	07/12/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/16/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	MEET WITH THE NEST ON EDUCATION MATERIALS	07/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/21/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO PROSPERA BOARD	07/23/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO BOZEMAN CITY COMMISSION AND PUBLIC	07/23/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/24/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	EDUCATIONAL PRESENTATION TO STAFF	07/25/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Staff an educational table near the Sweet Pea Festival	08/03/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Cunningham, Terry	Participate in educational presentation at Inter Neighborhood Council meeting.	07/12/18	0.50	\$ 16.48	\$ 8.24	\$ 3.01	\$ 11.25
Cunningham, Terry	Participate in educational presentation at Lions Club	07/17/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87
Cunningham, Terry	Make suggestions via email regarding improving presentation.	07/18/18	0.25	\$ 16.48	\$ 4.12	\$ 1.51	\$ 5.62
Cunningham, Terry	Participate in educational presentation at Prospera Board Meeting.	07/23/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87
Cunningham, Terry	Participate in educational discussions at Fire Station #1 as part of Bite of Bozeman.	08/01/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Garber, Danielle	Staff Bozeman Library table - public outreach	08/03/18	1.00	\$ 24.26	\$ 24.26	\$ 8.87	\$ 33.12
Herrington, Colleen (Judge)	Meeting with Nest and group regarding educational outreach	06/13/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Meeting with Nest and group regarding educational outreach	07/18/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Presentation to Rotary	07/20/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Hunter, Julie	Planning Sweet Pea/SLAM tabling with Chuck Winn and Melody Milleur	07/31/18	0.50	\$ 24.75	\$ 12.38	\$ 4.52	\$ 16.90

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	Hourly cost	total hourly cost	benefits rate = 36.6%	TOTAL COST
Hunter, Julie	Finalizing Table Kits for Sweet Pea/SLAM tabling	08/02/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80	
Hunter, Julie	Deliver/Set-up of tabling supplies for Sweet Pea/SLAM tabling	08/03/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60	
Johnson, Graver	Participate in educational presentation for Bozeman Senior Center	05/24/18	0.50	\$ 34.64	\$ 17.32	\$ 6.33	\$ 23.65	
Johnson, Graver	Participate in educational presentation for Bozeman Police Foundation	07/12/18	0.75	\$ 34.64	\$ 25.98	\$ 9.50	\$ 35.47	
Kohtz, Shawn	Staff Bozeman Library table - public outreach	08/03/18	1.00	\$ 38.80	\$ 38.80	\$ 14.18	\$ 52.98	
Maltaverne, Mike	BPSC educational presentation to Kiwanis Club	06/04/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48	
Maltaverne, Mike	BPSC educational presentation to INC	07/12/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48	
Maltaverne, Mike	BPSC educational presentation to Lions Club	07/17/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48	
Maltaverne, Mike	BPSC questions and answers with citizens at Lunch on Lawn at Emerson	07/18/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48	
Maltaverne, Mike	Attended BPSC planning meeting with Nest Collective and City Staff	07/18/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23	
Maltaverne, Mike	BPSC educational presentation to Rotary Club	07/20/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48	
McLean, Bekki	Participate in education outreach efforts at public library.	08/03/18	2.00	\$ 44.52	\$ 89.03	\$ 32.54	\$ 121.57	
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/05/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/13/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Mehl, Chris	Meeting w/consultant regarding educational outreach	06/27/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Mehl, Chris	Meeting w/consultant regarding educational outreach	07/18/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Mehl, Chris	Presentation at Bozeman Sunrise Rotary	07/20/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Mileur, Melody	Meeting with Nest to prepare educational materials	05/29/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Meeting with Nest to refine educational materials	06/13/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Meeting with Nest to refine educational materials	06/27/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Meeting with Nest to refine educational materials	07/18/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Added content to the Website for BPSC	07/20/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Added content to the Website for BPSC	07/23/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Director Team Meeting brainstorm ideas for BPSC educational outreach	07/25/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Prepped for tabling at Sweetpea/SLAM weekend	07/25/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Prepared for educational tabling effort at Sweetpea/Slam Weekend	07/26/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Continued preparation for educational tabling at Sweetpea/Slam Weekend	07/30/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Worked on presentation calendar and points of contact for BPSC education	07/31/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Picked up T-shirts and snacks for educational tabling at Sweetpea/Slam Weekend	08/03/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88	
Mileur, Melody	Set up and acted as the on call "Runner" for Friday night educational tabling	08/03/18	6.00	\$ 26.28	\$ 157.66	\$ 57.63	\$ 215.29	
Niesen, Sam	Participate in education outreach efforts at public library	08/03/18	2.00	\$ 38.13	\$ 76.26	\$ 27.87	\$ 104.13	
Pomeroy, I-Ho	Participate in educational presentation at Lion's Club	07/17/18	0.75	\$ 16.48	\$ 12.36	\$ 4.52	\$ 16.87	
Pomeroy, I-Ho	Participate in educational presentation at Sunrise Rotary	07/20/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50	
Pomeroy, I-Ho	Participate in community outreach educational event at Bozeman Library	08/03/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00	
Rosenberry, Anna	EDUCATION TEAM MEETING	05/23/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55	
Rosenberry, Anna	EDUCATION TEAM MEETING	05/29/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55	
Rosenberry, Anna	EDUCATION TEAM MEETING	06/06/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82	
Rosenberry, Anna	EDUCATION TEAM MEETING	06/13/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82	

**Bozeman Public Safety Center (BPSC) Education Time Tracking**

Incidental Committee Name: City of Bozeman

Reporting period = through August 3, 2018

Name	Event/Task description	Date	Time Spent	Hourly Rate	Hourly cost	total hourly cost	benefits rate = 36.6%	TOTAL COST
Rosenberry, Anna	EDUCATION PRESENTATION	07/23/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55	
Rosenberry, Anna	DIRECTOR MEETING EDUCATION PLANNING	08/01/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55	
Stambaugh, Karen	Attend meeting with The Nest Collective to discuss educational presentations and logos.	06/13/18	1.00	\$ 42.61	\$ 42.61	\$ 15.58	\$ 58.19	
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	05/23/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Sullivan, Greg	Presentation at Senior Center	05/24/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/06/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/20/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	06/27/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Sullivan, Greg	Bozeman Public Safety Center Team Meeting at City Hall	07/18/18	1.00	\$ 60.21	\$ 60.21	\$ 22.01	\$ 82.22	
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	06/13/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23	
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	06/27/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23	
Veltkamp, Jim	BPSC meeting with The Nest at City Hall regarding public outreach	07/18/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23	
Waldo, Josh	Meeting with NEST to work on educational materials	06/13/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04	
Waldo, Josh	Participate in educational presentation at Chamber of Commerce	06/20/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70	
Waldo, Josh	Meeting with NEST to work on educational materials	06/27/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04	
Waldo, Josh	Participate in educational presentation at Emerson Lunch on the Lawn	07/25/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04	
Waldo, Josh	Meeting with NEST to work on educational materials	08/01/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04	
Waldo, Josh	Participate in educational presentation at Fire Station 1 open house	08/01/18	3.00	\$ 56.17	\$ 168.50	\$ 61.59	\$ 230.09	
Waldo, Josh	Participate in educational presentation at Sweet Pea Festival	08/03/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39	
Winn, Chuck	Public Education Planning Meeting	06/06/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82	
Winn, Chuck	Public Education Planning Meeting	06/24/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82	
Winn, Chuck	Work on presentation - collecting feedback and sending to Nest	07/01/18	3.00	\$ 64.84	\$ 194.53	\$ 71.11	\$ 265.64	
				<b>TOTAL PERSONNEL COST</b>				
				\$ 4,951.46 \$ 1,773.85 \$ 6,624.81				



Entity	Election	Electioneering Communication	Purpose	Date	Amount
			for educational outreach regarding Bozeman Public Safety Center		
Executive Services 221 E. Mendenhall St., Bozeman, MT 59715	General	Yes	Print 50 posters containing Bozeman Public Safety Center information	08/13/2018	\$65.25
Executive Services 221 E. Mendenhall St., Bozeman, MT 59715	General	Yes	Print 12,500 educational flyers regarding the Bozeman Public Safety Center to stuff in utility bills.	09/12/2018	\$1,228.70
Montana Parent PO Box 11056, Bozeman, MT 59719	General	Yes	Purchase advertisement containing educational information regarding Bozeman Public Safety Center in Montana Parent magazine	09/24/2018	\$2,744.00
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	General	Yes	Consultant time to create educational campaign *See attached invoice	08/31/2018	\$3,371.77

Expenditures: Independent

Entity	Election	Electioneering Communication	Purpose	Candidate/Issue	Date	Amount
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Debts

Entity	Election	Type	Purpose	Date	Debt Amount	Balance Due
Executive Services 221 E. Mendenhall St., Bozeman, MT 59715	General	Debt	Print 100 posters containing Bozeman Public Safety Center information	09/04/2018	\$119.51	\$119.51
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	General	Debt	Consultant time to create educational campaign *See attached invoice	09/15/2018	\$1,678.75	\$1,678.75
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	General	Debt	Consultant time to create educational campaign *See attached invoice	09/27/2018	\$3,431.80	\$3,431.80

Payments Only

Entity	Type	Debt Amount	Date	Paid Amount	Balance Due
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	Debt	\$5,248.75	08/21/2018	\$5,248.75	\$0.00
The Nest Collective, llc 570 Prospector Trail, Bozeman, MT 59718	Debt	\$5,383.12	09/25/2018	\$5,383.12	\$0.00

# INVOICE

From: **The Nest Collective, llc**  
570 Prospector Trail  
Bozeman, MT 59718

Invoice ID: **Nest 144**  
Issue Date: 09/10/2018  
Due Date: 10/10/2018 (Net 30)  
Subject: City of Bozeman - Bozeman Public Safety  
Center Education - August 2018

Invoice For: **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 08/15/2018 - Project Management / the nest collective, llc: Team meeting at City Hall	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 08/26/2018 - PR / the nest collective, llc: Month of August - attendance at meetings	5.00	\$85.00	\$425.00
Time	[COB18-005] CoB - BPSC - Meetings - 08/29/2018 - Project Management / the nest collective, llc: Meet w/ Andrea, Becky, Melody to discuss public perception with dollars and increases, plus discussion on other outreach opportunities.	0.50	\$85.00	\$42.50
Time	[COB18-005] CoB - BPSC - Meetings - 08/29/2018 - Project Management / the nest collective, llc: team meeting	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 08/02/2018 - Project Management / the nest collective, llc: postcards are done call, email to melody	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/02/2018 - Project Management / the nest collective, llc: ppt follow up with chuck	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/02/2018 - Project Management / the nest collective, llc: pickup and delivery of postcards from vendor to client (printing of 2k for sweet pea)	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/03/2018 - Project Management / the nest collective, llc: pull up banner ready. email to melody re: pickup/delivery	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/03/2018 - Project Management / the nest collective, llc: pickup and deliver pull up banners from vendor to melody	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/07/2018 - Project Management / the nest collective, llc: follow up with melody on poster proof	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 08/08/2018 - Project Management / the nest collective, llc: poster feedback	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/08/2018 - Project Management / the nest collective, llc: poster - new proof to andrea and melody, pricing for rack card	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/08/2018 - Design / the nest collective, llc: layout button and sticker for client to view	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/10/2018 - Design / the nest collective, llc: button and sticker edit, add paid for info	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/13/2018 - Project Management / the nest collective, llc: Poster - edit from andrea, to robyn	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/13/2018 - Design / the nest collective, llc: edit to small poster and set up 11x17 poster	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/13/2018 - Project Management / the nest collective, llc: poster edit, proof	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/13/2018 - Project Management / the nest collective, llc: final poster proofs to client	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/13/2018 - Project Management / the nest collective, llc: stickers and buttons	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/14/2018 - Project Management / the nest collective, llc: stickers and buttons - final sizing, proof, ordering	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/14/2018 - Project Management / the nest collective, llc: vendor proofs of stickers and buttons	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/14/2018 - Design / the nest collective, llc: sticker and button promo prepress	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/22/2018 - Project Management / the nest collective, llc: WO for banners at site. WO for posters at library and city hall	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 08/22/2018 - Project Management / the nest collective, llc: WO for site banners	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 08/22/2018 - Project Management / the nest collective, llc: sept statement stuffer wo	0.25	\$85.00	\$21.25



Time	[COB18-003] CoB - BPSC Materials - 08/29/2018 - Design / the nest collective, llc: library display work	0.50	\$85.00	\$42.50
Time	[COB18-003] CoB - BPSC Materials - 08/30/2018 - Project Management / the nest collective, llc: check in on library and on site banners with client, status	0.25	\$85.00	\$21.25
Printing	[COB18-003] CoB - BPSC Materials - 08/31/2018 - Printing / the nest collective, llc: Stickers and buttons - Vendor/Sticker mule - \$265 (buttons \$56 / stickers \$188)	1.00	\$311.77	\$311.77
Time	[COB18-002] CoB - BPSC Messaging - 08/02/2018 - Design / the nest collective, llc: team meeting with the nest	0.75	\$85.00	\$63.75
Time	[COB18-002] CoB - BPSC Messaging - 08/02/2018 - Project Management / the nest collective, llc: internal chat with robyn and becky	0.75	\$85.00	\$63.75
Time	[COB18-002] CoB - BPSC Messaging - 08/06/2018 - Project Management / the nest collective, llc: event opportunities	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/07/2018 - Project Management / the nest collective, llc: email to andrea re: outreach ops - plus formatting tabling document	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 08/07/2018 - Project Management / the nest collective, llc: notes for andrea	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/07/2018 - Project Management / the nest collective, llc: call to andrea	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/07/2018 - Project Management / the nest collective, llc: Call with Andrea - status, suggestions, opportunities	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/08/2018 - Project Management / the nest collective, llc: recommendations and feedback to andrea - tables, events on calendar, buttons, stickers	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/15/2018 - Project Management / the nest collective, llc: library op - call and visit to library	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 08/16/2018 - Project Management / the nest collective, llc: notes and plans from meeting	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/16/2018 - Project Management / the nest collective, llc: request for info on statement stuffers for end of sept utility statements	0.25	\$85.00	\$21.25

Time	[COB18-002] CoB - BPSC Messaging - 08/16/2018 - Project Management / the nest collective, llc: request for production and media costs for tv with kbzk	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/16/2018 - Project Management / the nest collective, llc: video gathering at fire station 1	1.00	\$85.00	\$85.00
Time	[COB18-002] CoB - BPSC Messaging - 08/16/2018 - Project Management / the nest collective, llc: chat w/ cyndy	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/22/2018 - Project Management / the nest collective, llc: TV proposal	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/22/2018 - Project Management / the nest collective, llc: posts	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/23/2018 - Project Management / the nest collective, llc: email to cable provider	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/24/2018 - Project Management / the nest collective, llc: emails	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/27/2018 - Project Management / the nest collective, llc: misc emails re: tv	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/27/2018 - Project Management / the nest collective, llc: chat re: next steps for client	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 08/28/2018 - Project Management / the nest collective, llc: legal and client verbiage consult and approval for banners at location	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/31/2018 - Project Management / the nest collective, llc: emails with andrea and becky re: messaging and op eds	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 08/31/2018 - Project Management / the nest collective, llc: media	0.25	\$85.00	\$21.25
Time	[COB18-004] CoB - BPSC Social Media - 08/22/2018 - Project Management / the nest collective, llc: WO for social media	0.25	\$85.00	\$21.25
Time	[COB18-004] CoB - BPSC Social Media - 08/26/2018 - PR / the nest collective, llc: Shooting video for social media posts at law and justice center and at fire station 1	2.50	\$85.00	\$212.50
Time	[COB18-004] CoB - BPSC Social Media - 08/26/2018 - PR / the nest collective, llc: Month of August - writing social media posts	1.00	\$85.00	\$85.00
Time	[COB18-004] CoB - BPSC Social Media - 08/27/2018 - Design / the nest collective, llc: design social media posts	0.75	\$85.00	\$63.75

**Amount Due      \$3,371.77**

**Notes**

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

# INVOICE

From **The Nest Collective, llc**  
570 Prospector Trail  
Bozeman, MT 59718

Invoice ID **Nest 145**  
Issue Date **09/26/2018**  
Due Date **10/26/2018 (Net 30)**  
Subject **City of Bozeman, Bozeman Public Safety Center  
Education - Sept. 1 - 15, 2018**

Invoice For **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 09/15/2018 - PR / the nest collective, llc: Internal meeting for planning outreach (time spend in first half of month)	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/04/2018 - Project Management / the nest collective, llc: site banners. approved. Requesting final print ready file for vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/04/2018 - Design / the nest collective, llc: prepress and files out for site banners	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/05/2018 - Project Management / the nest collective, llc: On Site Banner artwork for vendor sent to Melody.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/05/2018 - Project Management / the nest collective, llc: statement stuffer edits	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/05/2018 - Design / the nest collective, llc: quick TV meeting, measure windows at library, resize and prepress for city hall and library displays	0.75	\$85.00	\$63.75
Time	[COB18-003] COB - BPSC Materials - 09/06/2018 - Project Management / the nest collective, llc: revised statement stuffer proof review and sending to client for review	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/06/2018 - Project Management / the nest collective, llc: statement stuffer approval by client	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/06/2018 - Project Management / the nest collective, llc: library and city hall display	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 09/06/2018 - Design / the nest collective, llc: statement stuffer prepress	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/07/2018 - Project Management / the nest collective, llc: Ordering more postcards - 1500 per melody	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/07/2018 - Project Management / the nest collective, llc: statement stuffer to printing vendor, request for print quote for printing and overrun	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/07/2018 - Project Management / the nest collective, llc: statement stuffer - sending insertion order to dataprose along with sample for insertion into utility statements	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/07/2018 - Project Management / the nest collective, llc: Library and City Hall display posters - emails with Melody on next steps. Ordering printing for all six posters	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/07/2018 - Project Management / the nest collective, llc: call w/ julie re: banner quantity. Call w/ cyndy re: site banner status	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/10/2018 - Design / the nest collective, llc: design and set up TV slied	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/10/2018 - Project Management / the nest collective, llc: Statement Stuffer proof status and quantity status call w/ vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/10/2018 - Project Management / the nest collective, llc: email	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Design / the nest collective, llc: finish up tv slides	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Project Management / the nest collective, llc: banner ads info to robyn	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Project Management / the nest collective, llc: Go to vendor and review printer proof for statement stuffers.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Project Management / the nest collective, llc: Discussion re: TV concept internally	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Project Management / the nest collective, llc: request for files from Chris Mehl	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 09/11/2018 - Design / the nest collective, llc: starting tv slide, talk w kendra, talk with steph.	1.25	\$85.00	\$106.25
Time	[COB18-003] COB - BPSC Materials - 09/12/2018 - Project Management / the nest collective, llc: TV - review script and storyboard draft	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/12/2018 - Project Management / the nest collective, llc: TV script - proof story board	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/12/2018 - Project Management / the nest collective, llc: TV spot story board to client for review	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/12/2018 - Design / the nest collective, llc: TV with steph, kendra, becky, design time, story boards	2.00	\$85.00	\$170.00
Time	[COB18-003] COB - BPSC Materials - 09/12/2018 - Project Management / the nest collective, llc: pickup and delivery of city hall and library posters from vendor to client	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/13/2018 - Project Management / the nest collective, llc: proposal and tv emails with melody	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/13/2018 - Project Management / the nest collective, llc: pick up from vendor and deliver additional 1500 postcards and rack card/statement stuffer overruns and deliver to client	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/14/2018 - Project Management / the nest collective, llc: call w/ melody re: Montana Parent ad insertion for October.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/14/2018 - Project Management / the nest collective, llc: email/mailling list from Chris Mehl for likely voters	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/14/2018 - Project Management / the nest collective, llc: Editorial revised copy to melody for review	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/14/2018 - Project Management / the nest collective, llc: Advertorial to Montana Parent for October insertion	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/05/2018 - Project Management / the nest collective, llc: chat about tv	0.25	\$85.00	\$21.25

Time	[COB18-002] CoB - BPSC Messaging - 09/07/2018 - Project Management / the nest collective, llc: Working on messaging opportunities proposal. Obtaining media rates, rate cards, and opportunities	1.50	\$85.00	\$127.50
Time	[COB18-002] CoB - BPSC Messaging - 09/11/2018 - Project Management / the nest collective, llc: to do list with melody	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/11/2018 - Project Management / the nest collective, llc: check in with chronicle on a digital buy	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/11/2018 - Project Management / the nest collective, llc: Media and outreach proposal - opportunities and costs	1.00	\$85.00	\$85.00
Time	[COB18-002] CoB - BPSC Messaging - 09/12/2018 - Project Management / the nest collective, llc: check in on media questions with montana parent and spectrum reach	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 09/12/2018 - Project Management / the nest collective, llc: Finalizing proposal	0.50	\$85.00	\$42.50
Time	[COB18-002] CoB - BPSC Messaging - 09/13/2018 - Project Management / the nest collective, llc: editorial story from becky. sharing with melody	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/15/2018 - PR / the nest collective, llc: Communication with Michelle at TownSquare Media and Missy at KBZK for media pitch for sit ins. (Hours spent in first half of month)	0.75	\$85.00	\$63.75
Time	[COB18-004] CoB - BPSC Social Media - 09/07/2018 - Project Management / the nest collective, llc: Checking in on posting status with team	0.25	\$85.00	\$21.25
Time	[COB18-004] CoB - BPSC Social Media - 09/15/2018 - PR / the nest collective, llc: Uploading videos for social media posts to shared site for use. (Time spent in first half of month)	1.00	\$85.00	\$85.00
			<b>Amount Due</b>	<b>\$1,678.75</b>

**Notes**

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

# INVOICE

From **The Nest Collective, llc**  
 570 Prospector Trail  
 Bozeman, MT 59718

Invoice ID **Nest 146**  
 Issue Date 10/02/2018  
 Due Date 11/01/2018 (Net 30)  
 Subject City of Bozeman, Bozeman Public Safety Center  
 Educational Outreach - Sept 16-Sept 30, 2018

Invoice For **City of Bozeman**

Item Type	Description	Quantity	Unit Price	Amount
Time	[COB18-005] CoB - BPSC - Meetings - 09/19/2018 - Project Management / the nest collective, llc: Team meeting	1.25	\$85.00	\$106.25
Time	[COB18-005] CoB - BPSC - Meetings - 09/20/2018 - Project Management / the nest collective, llc: Internal Nest meeting to review next steps	0.25	\$85.00	\$21.25
Time	[COB18-005] CoB - BPSC - Meetings - 09/21/2018 - Project Management / the nest collective, llc: Meeting with Jack from Bobcat Sports Properties re: additional outreach. Contact via Cyndy Andrus and her request to contact him.	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 09/17/2018 - Project Management / the nest collective, llc: Requesting quotes from vendors for printing and mailing postcards to likely voters.	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/17/2018 - Project Management / the nest collective, llc: Print quotes from vendors for likely voters postcard	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/17/2018 - Project Management / the nest collective, llc: review print bids from vendors for postcards to likely voters. questions to vendor.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/17/2018 - Project Management / the nest collective, llc: Price quote to client for likely voter postcard	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/18/2018 - Project Management / the nest collective, llc: advertorial proof from mt parent	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/19/2018 - Project Management / the nest collective, llc: Emails with vendors	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 09/20/2018 - Project Management / the nest collective, llc: TV - storyboard to KBZK rep, outline of production steps	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/20/2018 - Project Management / the nest collective, llc: Working on final budget and calendar for additional outreach efforts, based on final team decisions.	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/21/2018 - Project Management / the nest collective, llc: Coordinating with TV for spot production.	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/21/2018 - Project Management / the nest collective, llc: WO for remaining outreach items (banners, direct mail, digital, etc.	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Project Management / the nest collective, llc: meet with kbzk for production of tv spot	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Project Management / the nest collective, llc: banner approval	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Design / the nest collective, llc: new city hall banners	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Design / the nest collective, llc: design web digital ads	0.75	\$85.00	\$63.75
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Design / the nest collective, llc: meeting at tv station for tv	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Design / the nest collective, llc: change date on postcard, new art for vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/24/2018 - Design / the nest collective, llc: city hall banners final and ready for vendor	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/25/2018 - Project Management / the nest collective, llc: Banners for City locations - vendor files to Melody	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/25/2018 - Project Management / the nest collective, llc: Approval of digital banner ad artwork by client	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/25/2018 - Project Management / the nest collective, llc: Approval from outreach calendar and banners	0.25	\$85.00	\$21.25

Time	[COB18-003] COB - BPSC Materials - 09/25/2018 - Project Management / the nest collective, llc: Emails with Andrea and Cyndy re: MSU opportunity	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: digital ads to chronicle	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: Working with Melody and vendor on potential ad for Town Hall info in Chronicle	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: WO for 1/2 page ad	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: digital ads to outside bozeman	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: Working on Town Hall ad with Robyn, copy, layout, emails with Melody, emails with vendor to reserve space, proof-to client	0.50	\$85.00	\$42.50
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: feedback from client on Town Hall ad	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Design / the nest collective, llc: 3x8 chronicle ad	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 09/26/2018 - Project Management / the nest collective, llc: Phone call from KBZK re: rates	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - Project Management / the nest collective, llc: Sunday Town Hall ad sent to Chronicle	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - Project Management / the nest collective, llc: Logo files to Melody for sign company for sign over main street	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - Design / the nest collective, llc: tweak logo for main street banner, horixontal	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - Design / the nest collective, llc: talk to gil about TV recording	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - PR / the nest collective, llc: 9/16-9/30 uploading videos	0.50	\$85.00	\$42.50

Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - PR / the nest collective, llc: 9/16-9/30 - TV script and edits	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 09/27/2018 - PR / the nest collective, llc: 9/16-9/30 organizing recording tv script with josh and steve	1.00	\$85.00	\$85.00
Time	[COB18-003] COB - BPSC Materials - 09/28/2018 - Project Management / the nest collective, llc: Call with KBZK about TV spot	0.25	\$85.00	\$21.25
Time	[COB18-003] COB - BPSC Materials - 09/28/2018 - Project Management / the nest collective, llc: Discussion with Andrea re: TV buy	0.25	\$85.00	\$21.25
Outside Costs	[COB18-003] COB - BPSC Materials: Other / Copy Writing (09/16/2018 - 09/30/2018)	1.00	\$175.00	\$175.00
Outside Costs	[COB18-003] COB - BPSC Materials: Printing - Postcards, posters for City Hall and Library (09/16/2018 - 09/30/2018)	1.00	\$1,556.80	\$1,556.80
Time	[COB18-002] CoB - BPSC Messaging - 09/19/2018 - Project Management / the nest collective, llc: proposal notes back from andrea	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/24/2018 - Project Management / the nest collective, llc: Outreach opportunity from MSU for outreach. Sharing with Cyndy, Melody and Andrea.	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/24/2018 - Project Management / the nest collective, llc: planning	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/25/2018 - Project Management / the nest collective, llc: Ballot sample from Andrea. Outreach ops email	0.25	\$85.00	\$21.25
Time	[COB18-002] CoB - BPSC Messaging - 09/25/2018 - Project Management / the nest collective, llc: Inquiry from Melody and Andrea on ad in BDC for town hall	0.25	\$85.00	\$21.25
Time	[COB18-004] CoB - BPSC Social Media - 09/25/2018 - Design / the nest collective, llc: digital ads for vendor	0.25	\$85.00	\$21.25
Time	[COB18-004] CoB - BPSC Social Media - 09/27/2018 - PR / the nest collective, llc: 9/16-9/30 - social media posts	1.00	\$85.00	\$85.00
			<b>Amount Due</b>	<b>\$3,431.80</b>

Notes

Thank you for your business! Should you have any questions about this invoice, please contact Kendra at 406.570.6613.

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Andreasen, Tanya	BPSC team meeting to discuss educational outreach	08/29/18	1.00	\$ 23.56	\$ 23.56	\$ 8.61	\$ 32.17
Andreasen, Tanya	phone call to Matt Caires, Dean of Students at MSU, to discuss outreach to MSU staff and students, follow up with Melody about conversation	09/04/18	0.50	\$ 23.56	\$ 11.78	\$ 4.31	\$ 16.09
Andreasen, Tanya	Check in with INC members about BPSC presentations and open house opps.	09/13/18	0.25	\$ 23.56	\$ 5.89	\$ 2.15	\$ 8.04
Andreasen, Tanya	BPSC team meeting to discuss educational outreach	09/19/18	0.25	\$ 23.56	\$ 5.89	\$ 2.15	\$ 8.04
Andreasen, Tanya	coordinate with Neighborhood Associations to include BPSC presentations in Annual mtg agendas	09/20/18	0.25	\$ 23.56	\$ 5.89	\$ 2.15	\$ 8.04
Andrus, Cyndy	Tabling at Sweet Pea (Library Table)	08/04/18	2.50	\$ 24.71	\$ 61.78	\$ 22.58	\$ 84.37
Andrus, Cyndy	Tabling at Slam (Bogert Pool)	08/04/18	2.00	\$ 24.71	\$ 49.43	\$ 18.07	\$ 67.50
Andrus, Cyndy	Tabling at Art Walk	09/14/18	2.50	\$ 24.71	\$ 61.78	\$ 22.58	\$ 84.37
Andrus, Cyndy	Attend & participate in Leadership Bozeman presentation	09/19/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Attend & participate in Town Hall Meeting	09/19/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Meeting with Chronicle Editorial Board to discuss BPSC	09/20/18	1.00	\$ 24.71	\$ 24.71	\$ 9.03	\$ 33.75
Andrus, Cyndy	Attend and participate in presentation at Rocky Mountain Bank	09/24/18	1.00	\$ 21.88	\$ 21.88	\$ 8.00	\$ 29.88
Crawford, Steve	Staff an educational table at Sweet Pea and SLAM festival	08/04/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Crawford, Steve	Staff an educational table at SLAM	08/05/18	3.00	\$ 56.17	\$ 168.50	\$ 61.59	\$ 230.09
Crawford, Steve	Staff an educational table and outreach table at the National Night Out	08/07/18	2.50	\$ 56.17	\$ 140.42	\$ 51.33	\$ 191.74
Crawford, Steve	Media interview with ABC Fox on LJC tours	08/07/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Media interview with KBZK on LJC tours	08/07/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Media interview with NBC Montana on LJC Tours	08/07/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Media interview with ABC Fox on LJC tours	08/08/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Law and Justice Center Tour with 7 members of the public + Q&A on BPSC	08/08/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Meet with B. Edwards from the NEST on videoing sections of the L&J	08/21/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Law and Justice Center Tour with 7 members of the public + Q&A on BPSC	08/22/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Public outreach at Digger Days with informational flyers present	08/25/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Sent out communications to BSD 7 PAC's to see if they would like to receive information on BPSC	08/27/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Presentation to Biz to Biz 3 Group with Malteverne and Seel on BPSC	08/28/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Media interview with KBZK on BPSC	08/31/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Presentation to Biz to Biz 2 Group on BPSC	09/05/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Presentation to Gallatin Assn of Realtors (GAR) on BPSC	09/10/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Presentation to Noon Rotary on BPSC	09/11/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Radio interview on KMMS on BPSC	09/13/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	Presentation to American Legion on BPSC	09/13/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Presentation to Downtown board on BPSC	09/18/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Presentation to Executive board of Bozeman Chamber	09/19/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Work on op ed on BPSC	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Presentation to Leadership Bozeman	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	Meet w the NEST and other city staff to discuss outreach efforts	09/19/18	0.50	\$ 56.17	\$ 28.08	\$ 10.27	\$ 38.35
Crawford, Steve	Town hall presentation on BPSC	09/19/18	1.25	\$ 56.17	\$ 70.21	\$ 25.66	\$ 95.87
Crawford, Steve	BPSC presentation to Bozeman Chronicle OP Ed board	09/20/18	0.75	\$ 56.17	\$ 42.12	\$ 15.40	\$ 57.52
Crawford, Steve	BPSC presentation to Rotaract group at city hall	09/20/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	BPSC presentation to Rocky Mtn Bank	09/24/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Crawford, Steve	BPSC info included in dept. report to city commission in public commission meeting	09/25/18	0.25	\$ 56.17	\$ 14.04	\$ 5.13	\$ 19.17
Crawford, Steve	Record audio for NEST informational television ad	09/27/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: City of Bozeman

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Cunningham, Terry	Participate in distributing material and answering public questions at SLAM Festival	08/04/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Participate in distributing material and answering public questions at Night Out event	08/07/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Cunningham, Terry	Participate in distributing material and answering public questions at Bogert Farmer's Market	08/14/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Cunningham, Terry	Participate in distributing material and answering public questions at Bogert Farmer's Market	08/21/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Cunningham, Terry	Suggesting cable television networks and schedules for BPSC TV ads.	08/21/18	0.50	\$ 16.48	\$ 8.24	\$ 3.01	\$ 11.25
Cunningham, Terry	Educational presentation to Biz 2 Biz business owners group	09/05/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Educational presentation to League of Women Voters group	09/10/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Educational presentation to American Legion post	09/13/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Cunningham, Terry	Educational presentation to Downtown Improvement District group	09/18/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Cunningham, Terry	Educational presentation to Downtown Urban Renewal group	09/19/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Cunningham, Terry	Town Hall meeting at Bozeman Public Library	09/19/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Cunningham, Terry	Educational presentation to Climate Partners Working Group	09/27/18	1.25	\$ 16.48	\$ 20.59	\$ 7.53	\$ 28.12
Dissly, Lois	Staff an educational table at Sweet Pea festival	08/05/18	2.00	\$ 30.91	\$ 61.83	\$ 22.60	\$ 84.43
Donald, Kristin	Staff an educational table at Slam festival	08/04/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Donald, Kristin	Staff an educational table at Sweet Pea festival	08/05/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Duncan, Kelli	Staff an educational table at MAP Brewing	09/26/18	3.00	\$ 18.04	\$ 54.11	\$ 19.78	\$ 73.89
Gregory, Susan	Staff an educational table at Sweet Pea festival	08/05/18	2.00	\$ 49.82	\$ 99.63	\$ 36.42	\$ 136.05
Herrington, Colleen (Judge)	Bogert Farmers Market table event	08/14/18	2.25	\$ 57.31	\$ 128.95	\$ 47.14	\$ 176.09
Herrington, Colleen (Judge)	Meeting with Nest Collective	08/15/18	2.00	\$ 57.31	\$ 114.63	\$ 41.90	\$ 156.52
Herrington, Colleen (Judge)	Staff an educational table at Fire in the Park	08/18/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Pictures of Courtroom 8 w/Nest and Chief Crawford	08/21/18	0.25	\$ 57.31	\$ 14.33	\$ 5.24	\$ 19.57
Herrington, Colleen (Judge)	Attend and participate in Biz to Biz Presentation on BPSC	09/05/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Herrington, Colleen (Judge)	Attend and participate in League of Women Voters Presentation on BPSC	09/10/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Herrington, Colleen (Judge)	Attend and participate in American Legion Presentation on BPSC	09/13/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Attend and participate in Leadership Bozeman Presentation on BPSC	09/19/18	1.25	\$ 57.31	\$ 71.64	\$ 26.19	\$ 97.83
Herrington, Colleen (Judge)	Attend and participate in Town Hall Presentation on BPSC	09/19/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Herrington, Colleen (Judge)	Attend and participate in Rotoract Presentation on BPSC	09/20/18	1.25	\$ 57.31	\$ 71.64	\$ 26.19	\$ 97.83
Herrington, Colleen (Judge)	Attend and participate in Rocky Mountain Bank Presentation	09/24/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Herrington, Colleen (Judge)	Participate in Tour of Law and Justice Center	09/26/18	0.25	\$ 57.31	\$ 14.33	\$ 5.24	\$ 19.57
Herrington, Colleen (Judge)	Staff an educational table at MAP Brewing	09/26/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Hunter, Julie	Meeting with Melody Milleur to plan outreach possibilities	08/07/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	Follow-up with people wanting to take tours of Fire Station or Law&Justice Center	08/09/18	0.50	\$ 24.75	\$ 12.38	\$ 4.52	\$ 16.90
Hunter, Julie	print posters&pick/up, set up SignUps for August events, called Biz2Biz, Melody planning mtg, follow-up on tour requests from Art Walk	08/13/18	4.00	\$ 24.75	\$ 99.01	\$ 36.19	\$ 135.21
Hunter, Julie	calls/emails to prospective groups for presentations, scheduling, sign-up genius work	08/14/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	scheduling and planning with Melody	08/15/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	calls/emails to prospective groups for presentations, sign up genius work, tabling @ Music on Main	08/16/18	6.00	\$ 24.75	\$ 148.52	\$ 54.29	\$ 202.81
Hunter, Julie	Schedule/send Presentation/other events for sign-ups	08/17/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	calls/emails to prospective groups for presentations, scheduling, sign-up genius work	08/20/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	Digger Days calls/planning/scheduling	08/22/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	scheduling and planning with Melody, calls to Museum, EagleMount	08/24/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	Planning meeting with Melody	08/30/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	calls/emails to prospective groups for presentations, scheduling, sign-up genius work	09/05/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: City of Bozeman

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Hunter, Julie	ordered onsite banners from Alpha Graphics	09/07/18	1.50	\$ 24.75	\$ 37.13	\$ 13.57	\$ 50.70
Hunter, Julie	calls/emails to prospective groups for presentations, scheduling, sign-up genius work	09/10/18	1.50	\$ 24.75	\$ 37.13	\$ 13.57	\$ 50.70
Hunter, Julie	emails/signups: Children's Museum, B2B	09/14/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	calls/emails to prospective groups for presentations, scheduling, sign-up genius work	09/17/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	emails/signups: B2B, BAR	09/19/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	emails/sign ups	09/20/18	1.00	\$ 24.75	\$ 24.75	\$ 9.05	\$ 33.80
Hunter, Julie	emails/sign ups	09/24/18	1.50	\$ 24.75	\$ 37.13	\$ 13.57	\$ 50.70
Hunter, Julie	emails/sign ups/ meeting with Melody	09/25/18	2.00	\$ 24.75	\$ 49.51	\$ 18.10	\$ 67.60
Hunter, Julie	Ordered new banners for city placement: Alpha Graphics	09/25/18	0.50	\$ 24.75	\$ 12.38	\$ 4.52	\$ 16.90
Johnson, Graver	Set up and take down of tents and PR for Sweet Pea both locations	08/04/18	1.00	\$ 34.64	\$ 34.64	\$ 12.66	\$ 47.30
Johnson, Graver	Set up and take down of tents and PR for Sweet Pea both locations	08/05/18	1.00	\$ 34.64	\$ 34.64	\$ 12.66	\$ 47.30
Jorgenson, Bethany	Staff an educational table at Sweet Pea festival	08/05/18	1.00	\$ 49.64	\$ 49.64	\$ 18.15	\$ 67.79
Klumb, Cory	Staff an educational table at Sweet Pea festival	08/05/18	2.00	\$ 45.89	\$ 91.78	\$ 33.55	\$ 125.33
Klumb, Cory	Participate in L&J Tour	08/08/18	0.50	\$ 45.89	\$ 22.95	\$ 8.39	\$ 31.33
Klumb, Cory	Participate in L&J Tour	08/15/18	0.75	\$ 45.89	\$ 34.42	\$ 12.58	\$ 47.00
Klumb, Cory	Participate in L&J Tour	08/29/18	0.75	\$ 45.89	\$ 34.42	\$ 12.58	\$ 47.00
Klumb, Cory	Participate in L&J Tour	09/26/18	0.50	\$ 45.89	\$ 22.95	\$ 8.39	\$ 31.33
Knight, Andy	Staff educational booth at Bogert park	08/04/18	2.00	\$ 45.89	\$ 91.78	\$ 33.55	\$ 125.33
Lamb, Todd	Staff educational booth at Sweet Pea Festival	08/05/18	1.00	\$ 20.49	\$ 20.49	\$ 7.49	\$ 27.98
Maltaverne, Mike	Staff educational table at Fire In The Park	08/18/18	3.00	\$ 49.42	\$ 148.26	\$ 54.19	\$ 202.45
Maltaverne, Mike	Attend BPSC Presentation to Rotary Club	08/21/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	Attend BPSC Presentation to Biz to Biz	08/28/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	Attend BPSC Presentation to Rotary Club	09/04/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	Attend BPSC Presentation to Biz to Biz	09/05/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	BPSC Presentation to Chamber of Commerce Leadership Class	09/20/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Maltaverne, Mike	Fire Station tour to Chamber of Commerce Leadership Class	09/20/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
McMahan, Scott	Kaboom playground tabling	08/18/18	1.25	\$ 56.17	\$ 70.21	\$ 25.66	\$ 95.87
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	06/06/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	06/13/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	06/27/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	07/18/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Attend and participate in presentation to Bozeman Sunrise Rotary	07/20/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	08/15/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Attend and participate in presentation to Realtors	09/10/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Man educational table at Farmers Market	09/11/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Mehl, Chris	Attend and participate in presentation to Noon Rotary	09/11/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Meeting w/consultant to discuss outreach efforts	09/19/18	1.50	\$ 16.48	\$ 24.71	\$ 9.03	\$ 33.75
Mehl, Chris	Attend and participate in Open House	09/19/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Mehl, Chris	Attend and participate in presentation to Chamber of Commerce	09/19/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Mehl, Chris	Man an educational table at Farmers' Market	09/25/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Mileur, Melody	Planning for BPSC Presentations	08/07/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	BPSC Events Scheduling	08/13/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Music on Main planning	08/16/18	2.00	\$ 26.28	\$ 52.55	\$ 19.21	\$ 71.76
Mileur, Melody	Planning for BPSC Presentations	08/20/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Mileur, Melody	Setting up for Bogert Farmers Market	08/21/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Setting up for Bogert Farmers Market	08/28/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	BPSC Team Meeting	08/29/18	1.50	\$ 26.28	\$ 39.42	\$ 14.41	\$ 53.82
Mileur, Melody	BPSC Follow Up Meeting	08/30/18	0.50	\$ 26.28	\$ 13.14	\$ 4.80	\$ 17.94
Mileur, Melody	Planning for BPSC Presentations	08/31/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Setting up for Bogert Farmers Market	09/11/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Planning for BPSC Presentations	09/13/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Tabling at Art Walk for BPSC	09/14/18	2.50	\$ 26.28	\$ 65.69	\$ 24.01	\$ 89.70
Mileur, Melody	Brainstorming Letter from Chiefs	09/19/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Writing Letter from Chiefs	09/19/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	BPSC Team Meeting	09/19/18	1.50	\$ 26.28	\$ 39.42	\$ 14.41	\$ 53.82
Mileur, Melody	BPSC Presentation Rotaract	09/20/18	1.50	\$ 26.28	\$ 39.42	\$ 14.41	\$ 53.82
Mileur, Melody	Organizing/distributing BPSC materials	09/24/18	1.00	\$ 26.28	\$ 26.28	\$ 9.60	\$ 35.88
Mileur, Melody	Planning for BPSC Presentations	09/25/18	1.50	\$ 26.28	\$ 39.42	\$ 14.41	\$ 53.82
Niesen, Sam	Provided information and handed out pamphlets at the Bogert Farmers Market	09/18/18	1.50	\$ 38.13	\$ 57.19	\$ 20.91	\$ 78.10
Nelson, Jamie	MAP Brewing table	09/26/18	3.00	\$ 19.91	\$ 59.72	\$ 21.83	\$ 81.55
Pomeroy, I-Ho	Sweet Pea Festival booth educational outreach	08/04/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Pomeroy, I-Ho	Sweet Pea Festival booth educational outreach	08/05/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Pomeroy, I-Ho	Farmers Market educational outreach	08/07/18	2.00	\$ 16.48	\$ 32.95	\$ 12.04	\$ 45.00
Pomeroy, I-Ho	Farmers Market educational outreach	08/14/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Pomeroy, I-Ho	Farmers Market educational outreach	08/21/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Pomeroy, I-Ho	Farmers Market educational outreach	08/28/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Pomeroy, I-Ho	Bozeman Public Library educational outreach	09/19/18	1.00	\$ 16.48	\$ 16.48	\$ 6.02	\$ 22.50
Rosenberry, Anna	Participate in Education Team Check In	08/29/18	1.00	\$ 64.84	\$ 64.84	\$ 23.70	\$ 88.55
Rosenberry, Anna	Participate in Education Media Discussion	09/19/18	0.50	\$ 64.84	\$ 32.42	\$ 11.85	\$ 44.27
Seel, Karl (Judge)	Biz to Biz presentation	08/28/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Seel, Karl (Judge)	Bogert Farmers Market educational outreach	08/28/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Seel, Karl (Judge)	GAR presentation	09/10/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Seel, Karl (Judge)	Bogert Farmers Market educational outreach	09/11/18	1.50	\$ 57.31	\$ 85.97	\$ 31.42	\$ 117.39
Seel, Karl (Judge)	DURD Board Mtg presentation	09/18/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Seel, Karl (Judge)	Bogert Farmers Market educational outreach	09/18/18	2.50	\$ 57.31	\$ 143.28	\$ 52.37	\$ 195.65
Seel, Karl (Judge)	Leadership Bozeman Presentation	09/19/18	1.00	\$ 57.31	\$ 57.31	\$ 20.95	\$ 78.26
Stanislaw, Mary Jo	Sweet Pea Festival booth	08/05/18	2.00	\$ 25.37	\$ 50.74	\$ 18.55	\$ 69.29
Sullivan, Greg	Coordination meeting	08/29/18	1.50	\$ 60.21	\$ 90.32	\$ 33.01	\$ 123.34
Sullivan, Greg	Table at Farmers' Market	09/11/18	2.00	\$ 60.21	\$ 120.43	\$ 44.02	\$ 164.45
Sullivan, Greg	Table at Farmers' Market	09/18/18	2.00	\$ 60.21	\$ 120.43	\$ 44.02	\$ 164.45
Sullivan, Greg	Coordination meeting	09/19/18	1.50	\$ 60.21	\$ 90.32	\$ 33.01	\$ 123.34
Sullivan, Greg	Attend and participate in Town Hall	09/19/18	1.50	\$ 60.21	\$ 90.32	\$ 33.01	\$ 123.34
Sullivan, Greg	Table at Farmers' Market	09/25/18	2.00	\$ 60.21	\$ 120.43	\$ 44.02	\$ 164.45
Surratt, Andrea	Participated at tabling during BZN Art Walk, table at Ellen Theater	08/10/18	3.50	\$ 71.39	\$ 249.88	\$ 91.34	\$ 341.22
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	08/14/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47
Surratt, Andrea	Fire in the Park tabling	08/17/18	2.00	\$ 71.39	\$ 142.79	\$ 52.19	\$ 194.98
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	08/21/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	08/28/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: City of Bozeman

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Surratt, Andrea	Meeting with The Nest/Kendra	08/29/18	0.50	\$ 71.39	\$ 35.70	\$ 13.05	\$ 48.75
Surratt, Andrea	BPSC Team Check-in	08/29/18	1.00	\$ 71.39	\$ 71.39	\$ 26.10	\$ 97.49
Surratt, Andrea	BPSC Follow-up with Melody	08/30/18	0.50	\$ 71.39	\$ 35.70	\$ 13.05	\$ 48.75
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	09/04/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	09/11/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47
Surratt, Andrea	Participated at tabling during Bogert Farmers Market	09/18/18	3.00	\$ 71.39	\$ 214.18	\$ 78.29	\$ 292.47
Surratt, Andrea	Director Team Mtg: BPSC spending discussion	09/19/18	0.50	\$ 71.39	\$ 35.70	\$ 13.05	\$ 48.75
Surratt, Andrea	BPSC Team Check-in	09/19/18	1.00	\$ 71.39	\$ 71.39	\$ 26.10	\$ 97.49
Surratt, Andrea	Bozeman Chronicle Editorial Board Presentation	09/20/18	2.00	\$ 71.39	\$ 142.79	\$ 52.19	\$ 194.98
Surratt, Andrea	Personal Time spent preparing budget	09/20/18	1.00	\$ 71.39	\$ 71.39	\$ 26.10	\$ 97.49
Veltkamp, Jim	BPSC Team Meeting to draft educational plan	08/29/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Veltkamp, Jim	BPSC Presentation to League of Women Voters	09/10/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Veltkamp, Jim	BPSC Team Meeting to draft educational plan	09/19/18	1.50	\$ 49.42	\$ 74.13	\$ 27.10	\$ 101.23
Veltkamp, Jim	BPSC Presentation to DBA	09/19/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Veltkamp, Jim	BPSC Tabling Event - Farmer's Market	09/25/18	1.00	\$ 49.42	\$ 49.42	\$ 18.06	\$ 67.48
Waldo, Josh	Participate in educational presentation at SLAM Festival	08/04/18	5.00	\$ 56.17	\$ 280.83	\$ 102.65	\$ 383.48
Waldo, Josh	Participate in educational presentation at Bogert Farmer's Market	08/14/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Waldo, Josh	Meeting with NEST to work on Educational Materials	08/15/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Meeting with NEST to gather video for educational materials	08/16/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at Fire in the Park	08/18/18	3.00	\$ 56.17	\$ 168.50	\$ 61.59	\$ 230.09
Waldo, Josh	Participate in educational presentation at Bogert Farmer's Market	08/21/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Waldo, Josh	Participate in educational presentation at Emerson Lunch on the Lawn	08/22/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in educational presentation at Bogert Farmer's Market	08/28/18	2.00	\$ 56.17	\$ 112.33	\$ 41.06	\$ 153.39
Waldo, Josh	Participate in educational presentation at GAR	09/10/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at noon Rotary	09/11/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Moose Radio spot for educational delivery of BPSC	09/13/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at American Legion	09/13/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at Fire Station 1 Open House	09/14/18	3.00	\$ 56.17	\$ 168.50	\$ 61.59	\$ 230.09
Waldo, Josh	Participate in educational presentation at Downtown Business Association	09/18/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at Chamber of Commerce	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at Downtown Bozeman Partnership	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with Leadership Bozeman at Fire Station 1	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation via Town Hall meeting at Library	09/19/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Meeting with staff to draft op ed educational letter from police and fire	09/19/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with Chronicle Editorial Board	09/20/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation with Rotaract	09/20/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Participate in educational presentation at Rocky Mountain Bank	09/24/18	1.00	\$ 56.17	\$ 56.17	\$ 20.53	\$ 76.70
Waldo, Josh	Meeting with Chronicle reporter for article on BPSC	09/25/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in educational presentation at MAP Brewing	09/26/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Waldo, Josh	Participate in video development with NEST for BPSC	09/27/18	1.50	\$ 56.17	\$ 84.25	\$ 30.80	\$ 115.04
Wilbert, Becky	Staff Sweet Pea Festival educational booth	08/05/18	1.00	\$ 25.76	\$ 25.76	\$ 9.42	\$ 35.18
Winn, Chuck	Coordination meeting with Nest Collective	08/15/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Winn, Chuck	Coordination meeting with Nest Collective	08/29/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
Winn, Chuck	Staff educational table at Bogert Farmer's Market	09/04/18	2.00	\$ 64.84	\$ 129.69	\$ 47.40	\$ 177.09

**Bozeman Public Safety Center Education Time Tracking**

Reporting period = August 4 through September 27, 2018

Incidental Committee Name: \_\_\_\_\_ City of Bozeman \_\_\_\_\_

Name	Event/Task description	Date	Time Spent	Hourly Rate	total hourly cost	benefits rate = 36.6%	TOTAL COST
Winn, Chuck	Coordination meeting with Nest Collective	09/19/18	1.50	\$ 64.84	\$ 97.27	\$ 35.55	\$ 132.82
			298.50				
<b>TOTAL PERSONNEL COST</b>					<b>\$ 12,802.59</b>	<b>\$ 4,679.72</b>	<b>\$ 17,482.30</b>