

**SAMPLE**

# CFR Inspection Report, Joe Smith

Campaign Finance Report DATE: 9/14/2017

Inspection  
  Exam

Compliance Specialist: SC

REFERENCE REPORT: 02/14/17-08/28/17

An initial compliance examination has been completed for the above referenced report. Please review and make all required revision of the following items that may become campaign finance violations. Correct all checked marked and noted items. Should you need assistance please call 406.444.3919 or email [cppcompliance@mt.gov](mailto:cppcompliance@mt.gov). Thank you.

## CONTRIBUTIONS Section / Issues

Section	Item	Explanation / Notes
Individual Contributors	Contributor Smith, Joe E has occupation listed as Consultant	More detail is required as to the occupation of this contributor; please clarify the specific type of consulting
Individual Contributors	Contributor Smith Colleen has occupation listed as consultant	More detail is required as to the occupation of this contributor; please clarify what is meant by "consultant"
Individual Contributors	Contributor Smith, Roy has occupation listed as Investor	More detail is required as to the occupation of this contributor; please clarify what is meant by Investor
Individual Contributors	Address missing for contributor Smith, Ronald	Please provide the full mailing address for this contributor, as it is missing in the report

### OTHER:



## EXPENDITURES Section / Issues

Section	Item	Explanation / Notes
Expenditures: Other	Smith Family Consulting LLC (5 total entries)	We need more detail for each of the 5 expenditures listed on the report with the purpose 'Campaign Services'- what were the specific services provided, or what was the specific purpose of each expenditure?
Expenditures: Other	Smith, Cynthia	We need more detail for this expense- what is included in the 'Event Entertainment' descriptor?
Expenditures: Other	United States Post Office (2 entries)	We need more detail as to what was included in the Postage expenditures on 04/12/17 and 05/23/17?

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**OTHER:**



An initial facial inspection of the campaign finance report found deficiencies based on the information that you have provided to this office. **Please correct the deficiencies as soon as possible, and no later than 10 business days from the receipt of this communication.**

Jeffrey A. Mangan  
Montana Commissioner of Political Practices

**EXAMS ONLY:**

Failure to do so could result in a campaign finance complaint sufficiency finding, the issuance of an order of noncompliance, or potential enforcement action in state district court.

Jeffrey A. Mangan  
Montana Commissioner of Political Practices